

CITY OF GALLUP
MUNICIPAL RIGHT-OF-WAY/PUBLIC EASEMENT WORK PERMIT

SUBMISSION DATE/TIME STAMP: _____

PERMIT NBR: _____

ISSUE DATE: _____

TIME: _____

Project Address/Location: _____

Project Description/Scope of Work: _____

(An Area Sketch, Drawing and/or Map MUST BE ATTACHED that indicates the "Work Site" and "Traffic Control Layout")

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone #: _____

Emergency Phone: # _____

Applicant is a: Contractor Contractor License: # _____

Utility Contractor Classification: # _____

Gov't. Agency Contractor Insurance Policy: # _____

Home owner _____ Insurance Certificate On File DTD _____

(Limited projects may be completed by home owners at their property location with prior City approval of the scope of work.)

Work Certification. PERMITTEE HEREBY AGREES THAT ALL WORK WILL BE DONE IN ACCORDANCE WITH THE RULES, REGULATIONS, SPECIFICATIONS, AND REQUIREMENTS OF THE CITY OF GALLUP. Furthermore, THE PERMITTEE ACKNOWLEDGES COMPLETE RESPONSIBILITY FOR:

1. WORK SITE TRAFFIC CONTROL PER THE CURRENT **MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES** (MUTCD).
2. COMPACTION TESTING. (REQUIRED ON **ALL** EXCAVATIONS.)
3. COMPLYING WITH BACKFILL REQUIREMENTS (AS SHOWN ON REVERSE SIDE OF THIS FORM).
4. REPAVING AND/OR PATCHING BACK PAVEMENT CUTS MADE BY PERMITTEE. (**CITY OF GALLUP WILL NO LONGER MAKE PAVEMENT CUT REPAIRS.** ADDITIONAL DOCUMENTATION MAY BE REQUIRED BY THE CITY ENGINEER-BEFORE PERMIT WILL BE ISSUED-WHICH DETAILS HOW AND WHEN THIS WORK WILL BE ACCOMPLISHED.)
5. REPAIRING AND/OR REPLACING ANY CONCRETE CURBS, GUTTERS, AND SIDEWALKS DAMAGED BY PERMITTEE'S WORK, **CITY OF GALLUP WILL NO LONGER MAKE CONCRETE CUT REPAIRS.** ADDITIONAL DOCUMENTATION MAY BE REQUIRED BY THE CITY ENGINEER-BEFORE PERMIT WILL BE ISSUED-WHICH DETAILS HOW AND WHEN THIS WORK WILL BE ACCOMPLISHED.)
6. ACCOMPLISHING ALL WORK IN AN EXPEDITIOUS MANNER. (CITY OF GALLUP RESERVES THE RIGHT TO REPAIR PERMITTEE'S EXCAVATION AS NECESSARY AND TO CHARGE THE PERMITTEE FOR SUCH REPAIRS INCLUDING CITY OVERHEAD COSTS.)
7. (PROVIDING INSURANCE COVERAGE AND A CERTIFICATE OF INSURANCE PER SECTION 107.25 OF NMSHD'S 1994 STANDARD SPECIFICATION FOR HIGHWAY & BRIDGE CONSTRUCTION. (WHERE "DEPARTMENT" IS CALLED OUT IN SECTION 107.25, SUBSTITUTE "CITY OF GALLUP.")

THIS PERMIT IS FOR WORK WITH THE CITY'S RIGHT-OF-WAYS, PROPERTY, AND/OR PUBLIC EASEMENTS. IT DOES NOT SUPERSEDE CITY BUILDING PERMIT REQUIREMENTS NOR SUBSTITUTE FOR A CITY BUILDING PERMIT. FOR SEWER CONSTRUCTION, YOU ALSO NEED A "SEWER CONSTRUCTION PERMIT."

PERMITTEE WILL NOTIFY CITY ENGINEERING, AT 505-863-1290, 48 HOURS PRIOR TO BACKFILLING AND AGAIN WHEN EXCAVATION IS READY FOR REPAVING. **PERMIT EXPIRES 90 DAYS FROM ISSUE DATE.**

Signed: _____

Applicant

Issued By: _____

City Engineer

Fee Scale Work Review: \$ _____ (Account #101-0000-330 80-00)

THIS PERMIT MUST BE AT THE WORKSITE AT ALL TIMES

L. Backfilling: Any person who trenches or excavates on or within a public place for any purpose shall backfill the trench or excavation as follows:

1. **Material:** In all trenches or excavations, the earth used in backfilling shall consist of the original excavated material or other material as required by the city manager in a finely divided form, free from large stones, rocks, pieces of old concrete or asphalt pavement, or large wet or gummy masses, and shall be placed in layers or lifts from the bottom of the trench or excavation to the top of the trench or excavation.
2. **Compaction:** Each layer or lift shall be placed evenly, level and at a depth that the degree of compaction required herein may be obtained throughout the entire backfill without exceeding the depth of the layer or lift as recommended by the manufacturer of the compaction equipment being used for various soil types encountered or as determined by actual compaction tests of the lift or layer in place, or as directed by the city manager. The method of compaction used shall not damage the pipeline or other subsurface structures in or near the trench or excavation.
3. **Moisture:** Each lift or layer shall be sufficiently moistened to permit good compaction but not enough to cause the backfill material to lump or form a muddy ball when squeezed. Moistening water shall be added only in the amount required to achieve optimum moisture content for the type of soil encountered and shall be thoroughly worked into the backfill material before compaction.
4. **Density:** The backfill material when placed in the trench shall be thoroughly compacted to a minimum of ninety percent (90%) of maximum density throughout the entire depth of the excavation or trench, except that the top six inches (6") in residential streets and top ten inches (10") in arterial streets shall be compacted to a minimum of ninety five percent (95%) of maximum density. Density requirements are governed by ASTM D 698-78 or AASHTO designation T-99-74, including latest revisions thereof, except that higher density requirements shall be met if they are or were required in a paving contract for the street at the excavation.
5. **Existing Pavement:** When a trench or excavation has been cut through existing pavement, the compaction for the top six inches (6") and twelve inches (12") (as referred to in subsection L4 of this section) means the six inches (6") or twelve inches (12") of material placed immediately below the bottom or base of the existing pavement surface until the permanent pavement patch can be placed.
6. **Inspection And Tests:** Backfill and compaction inspection shall be made as required by the city manager at the cost of the applicant. Applicant shall furnish the city backfill density tests performed by a licensed professional engineer or a recognized independent testing laboratory to determine compliance with the compaction requirements of this section. The city manager shall order the tests if the applicant does not. Applicant shall pay all costs of this testing.
7. **Failure Of Density Requirements:** If the completed backfill fails to meet the density requirements of this section when tested, or otherwise fails as indicated by settlement of the trench or excavation, the city manager may order the faulty backfill material removed, replaced and recompacted to the required density and retest at the applicant's expense. He may also order the replacement of all pavement destroyed or damaged as the result of the backfill failure settlement.

INDEPENDENT SOIL LABS

Agra E&E in Albuquerque (505) 884-0950

Western Technologies, INC in Farmington (505) 327-4966

Basin Engineering in Farmington (505)325-0267



**US Army Corps
of Engineers.**

YOU MAY NEED A SECTION 404 PERMIT

- **IF YOU ARE PLANNING TO EXCAVATE, DREDGE, PLACE FILL MATERIAL, OR A STRUCTURE INTO ANY RIVER, STREAM, ARROYO, LAKE OR WETLAND FOR ANY PURPOSE, A PERMIT FROM THE U.S. ARMY CORPS OF ENGINEERS IS NEEDED.**

- **EXAMPLES OF WORK WHICH NEED A PERMIT:**

- CHANNEL EXCAVATION
- BANK PROTECTION
- DAMS
- FILLS SUCH AS:
 - SAND
 - GRAVEL
 - DIRT
 - STONE
- LEVEES
- GROINS
- RIP RAP
- COFFER DAMS
- ROAD FILLS
- OUTFALL STRUCTURES



- **MANY KINDS OF WORK INVOLVE NO PAPERWORK**
- **FOR MORE INFORMATION ABOUT THE CLEAN WATER ACT, CALL OR WRITE:**

**ALBUQUERQUE DISTRICT, CORPS OF ENGINEERS
ATTN: REGULATORY BRANCH
4101 JEFFERSON PLAZA NE
ALBUQUERQUE, NM 87109-3435
(505) 342-3283**

**DURANGO REGULATORY OFFICE
278 SAWYER DRIVE, SUITE 1
DURANGO, CO 81303-7995
(970) 375-9506**

**PUEBLO REGULATORY OFFICE
720 N. MAIN ST, SUITE 205
PUEBLO, CO 81003
(719) 543-9459**

**EL PASO FIELD REGULATORY OFFICE
PO BOX 6096
FT. BLISS, TX 79906-0096
(915) 568-1359**