



City Purchasing Division
Frances Rodriguez, Director

SOLE SOURCE PROCUREMENT FOR
SCADA and Metering Installation
Dated: September 2, 2020

The City of Gallup, New Mexico has determined that the following unique equipment and service requires specialized knowledge, manufacture, skills, function, application and interchangeability with existing equipment and integration with existing software, that only manufacturer can provide.

A description of the required function that substantiates the sole source determination is as follows:

Installation services of SCADA and Metering Upgrades whereas upgrade equipment is being provided by Schweitzer Engineering Laboratories, Inc. (SEL).

SEL products are proprietary and therefore require specialized technical experience, knowledge and familiarity for the installation of upgrades. Transmission and Distribution Services, LLC (T&D) has the above mentioned qualifications and experience and is the only known source for specialized installation services. T&D also has experience in the maintenance of SEL software systems attendant to the equipment. In addition, T&D are only two hours away from Gallup if in case of an emergency and/or to troubleshoot any problems that may arise.

Contract details and the required statutory information is below:

- (1) Transmission & Distribution Services, LLC, 9550 San Mateo Blvd NE, Suite G, Albuquerque NM 89113
- (2) Amount of prospective contract \$331,815.34 plus NMGR
- (3) Installation of SCADA and Metering Upgrades

To ensure that Procurement procedures are conducted in a fair and impartial manner, all qualified vendors are notified of the City's intent to award a Sole source contract. Qualified vendors and interested parties have an opportunity to submit evidence that more than one firm has the requisite ability to perform contract services prior to the proposed award date. If evidence presented reveals that more than one source is available to perform the contract, the City may issue a competitive solicitation.

Interested parties must submit thorough and comprehensive evidence, in writing by 5:00 p.m. on September 17, 2020 (fifteen days from date of this notification). Interested firms shall send their evidence in response to this notification in writing via facsimile,

email, standard postal mail, or express courier to the attention of Frances Rodriguez, CPPB, City of Gallup P.O. Box 1270, Gallup NM 87305 (Mailing address) or 110 W. Aztec Avenue, Gallup NM 87301 (Physical address). Email frdriguez@gallupnm.gov fax number 888-920-0611.

