

Administrative Fees

Effective February 1, 2013



Overview

This document provides an overview of typical administrative fees levied by the City of Gallup. Fees are current as of the date of publication, and are subject to change without notice.

City Clerk

Copies of Records

- Documents 11" x 17" or smaller \$0.50 per page
- Documents larger than 11" x 17" Call for quotation
- Audio or videocassette tape \$5.00 per tape
- CD or DVD \$5.00 per disc

Businesses and Licenses

- Business Registration Fee \$35.00 per year
- Home Occupation Permit \$25.00

Business License Fees

- Pawnbrokers (July 1st – June 30th) \$250.00 per year
- Secondhand and Junk Dealers \$50.00 per year
- Contractors \$35.00 per year
- Taxicabs \$50.00 per year
- Trailer Courts or Parks \$50.00 per year
- Lodging Facilities \$50.00 per year
- Civilian Security Agencies \$25.00 per year
- Vending Machines \$0.50 per machine per year

Vendor License Fees

- Civic, Charitable, Educational Vendor \$25.00 per day
- Commercial Vendor \$100.00 per day
- Mobile Nonpermanent Vendor \$100.00 per 14-day license
- Temporary Business Vendor \$100.00 per day
- Prepared Food Vendor \$25.00 per day, per vehicle
- Produce Vendor \$25.00 per day
- Pushcarts \$100.00 for each 24-hour period, per cart
- Fixed Permanent Licensed Business \$100.00 per year

General License Fees

- Circuses \$100.00 per day
- Carnivals \$2,000.00 per day
- Carnivals (sponsored by charity, religious or civic non-profit organizations; not to exceed 3 consecutive days) \$1,000.00 per day
- Public Dances \$10.00 per dance
- Sparring Exhibitions or Boxing Contests \$25.00 per day
- Wrestling Exhibitions \$25.00 per day

City Clerk

Taxes

Liquor License Tax (July 1st – June 30th)	\$250.00 per year
Lodgers' Tax	5% of gross taxable rent less exemptions, per month

Hillcrest Cemetery

Purchase of Burial Lots

- For General Public \$1,000.00 per burial lot
- For Veterans of the Armed Forces \$800.00 per burial lot

Opening and Closing Services of Burial Lots

- Full casket \$450.00 per service
- Urn \$100.00 per service

Additional Fees for Weekend Services

- Full casket \$150.00 per service
- Urn \$75.00 per service

Gallup Joint Utilities

This section lists special fees only. For current rate schedules, please visit our website at www.GallupJointUtilities.com.

Electric Fees

We will charge a fee for all temporary and upgraded service connections. For permanent service, Gallup Joint Utilities will generate an estimate of all equipment, engineering, materials, labor with overhead, and taxes or other applicable fees. Contact GJU Engineering for assistance at (505) 863-1289.

Water and Wastewater Meter and Service Installation Fees

- 5/8 x 3/4-inch service \$1,151.42
- 1-inch service \$1,429.39
- 2-inch service \$3,869.53
- All sewer services \$3.00

Solid Waste Fees

The Solid Waste Division charges a non-refundable fee for service initiation based upon container size.

- 90 gallon \$26.40
- 2 cubic yards \$272.50
- 4 cubic yards \$372.50
- 6 cubic yards \$442.50
- 8 cubic yards \$517.50

Customer Care

- Late Notice Fee Free
- Shutoff Notice Fee \$10.00
- Reconnect Fee (Residential) \$100.00
- Reconnect Fee (Commercial) \$250.00
- Copies of account documents Free up to 10 pages; then \$0.50 per page
- Returned Check (NSF) \$35.00
- Tampering Fee \$150.00 per service per incident
- Account Research \$50.00 per hour (2 hour minimum)
- Meter Reread Fee \$25.00

Gallup Joint Utilities

Deposits

We require payment of a deposit to initiate utility service. City ordinance requires that the deposit calculation shall be based upon the utility consumption history at the service location, and the amount shall be equal to two (2) months of average consumption. Customer Care has sole discretion to change the deposit amount based upon prior customer account history with Gallup Joint Utilities, their credit profile, or submission of a letter of credit from another utility.

Deposits are held and are credited to the customer account after twenty-four (24) months of good payment history. Any late payments or shutoff automatically "reset" the payment history to a new twenty-four month period. Interest does not accrue on the deposits.

Golf Course

Fox Run Golf Course

Greens Fees

	Monday-Thursday	Friday-Sunday/Holidays
• 18 Holes	\$14	\$16
• Seniors/Juniors	\$10	\$12
• Twilight	\$10	\$13
• Senior Twilight	\$8	\$10

Membership Fees

• Regular membership	\$350 (does not include cart)
• Regular membership with cart	\$550
• Junior membership	\$100 (no cart allowed)
• Senior membership	\$250 (does not include cart)
• Senior membership with cart	\$450
• Second membership (family)	\$200
• Second membership (family) with cart	\$400

All memberships expire one year from date of purchase. The fees listed above do not include tournament fees.

Miscellaneous Fees

Two golfers sharing a cart: Cart Fees: \$12 ea./18 holes; \$6 ea./9 holes.

Golfers riding single: \$14 per 18 holes; \$8 per 9 holes.

Prices do not include tax. Seniors are 55 and up. Juniors are under 17 years of age and must still be in high school. Tee times can be made 7 days in advance.

Library

Octavia Fellin Public Library

Library Card

McKinley County Residents	FREE
Non-Residents	\$15.00 per year
Replacement Fee	\$2.00

Public Computers

Access	FREE
Printing - Black and White	\$0.25 per page
Printing - Color	\$0.50 per page

Materials

Music CD	\$0.50
Video or DVD	\$1.00

Fines for Overdue Materials

Books, books on cassette or CD	\$0.05 per day per item
Music CD or CD-ROM	\$0.50 per day per item
Video or DVD	\$1.00 per day per item
Playaway devices	\$1.00

Parks and Recreation

Aquatic Center

Admission and Service Fees

Passes

Family Passes (up to 5 immediate family members)

*For any additional family members please ask pool attendant.

Parks and Recreation

Fitness Center

Membership	Dues	Taxes	Total
Single	\$42.86	\$2.14	\$45.00
Couple	\$52.38	\$2.62	\$55.00
Family	\$61.90	\$2.30	\$65.00
Corporate Single	\$33.33	\$1.67	\$35.00
Corporate Couple	\$42.86	\$2.14	\$45.00
Corporate Family	\$52.38	\$2.62	\$55.00

Packages

Single (3 Months)	\$104.76	\$5.24	\$110.00
Single (6 Months)	\$204.76	\$10.24	\$215.00
Single (12 Months)	\$385.71	\$19.29	\$405.00
Couple (3 Months)	\$142.86	\$7.14	\$150.00
Couple (6 Months)	\$285.71	\$14.29	\$300.00
Couple (12 Months)	\$547.62	\$27.38	\$575.00
Family (3 Months)	\$176.19	\$8.81	\$185.00
Family (6 Months)	\$347.62	\$17.38	\$365.00
Family (12 Months)	\$657.14	\$32.86	\$690.00

Miscellaneous

Aerobic Card (15 Punches)	\$41.25
Military/Police Day Passes	\$2.50
Adult Day Passes	\$5.00
Teen/Senior Day Passes	\$4.00
Disabled Day Passes	\$2.50

Larry Brian Mitchell Recreation Center

Adult Walk-In	\$2.00
Youth/Children (Ages 17 and Under)	50¢
Seniors (Ages 60 and over)	FREE
Disabled Veterans of America	FREE
Fire/Police/Military	FREE

Senior Centers (Neighborhood and Ford Canyon)

Unless otherwise specified, services are FREE.

Daily Lunch is FREE; however, we request a donation of \$1.25 to defray expenses.

Planning

Building Fees

Building fees are set by city ordinance (C2004-40).

TOTAL VALUATION	FEE
\$1.00 TO \$500.00	\$15.00
\$501.00 TO \$2,000.00	\$15.00 for the first \$500.00 plus \$2.00 for each additional \$100.00 or fraction thereof, to and including \$2000.00
\$2,001.00 to \$25,000.00	\$45.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$252.50 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$414.50 for the first \$50,000 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$3,539 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00

Other Inspections and Fees

PLAN CHECK FEE	75% of building permit fee for new commercial construction 55% of building permit fee for new commercial additions or remodeling with a building valuation not to exceed \$50,000.00. 45% of building permit fee for all residential building permits.
ZONING CHECK FEE	\$25.00 for ALL Commercial Permits \$15.00 for ALL Residential Permits
RE - INSPECTION FEE	\$25.00 per Re -Inspection

Planning

Conditional Use Permits

- Processing Fee \$150.00

Annexation Requests

- 1 acre or less \$125.00
- Each additional acre \$25.00

Rezoning Requests

- 1 acre or less \$150.00
- Each additional acre \$25.00

Right-of-Way Vacation Requests

- Processing fee \$100.00

Subdivisions

Minor/Major Subdivision Requests

- Sketch Plat \$25.00
- Preliminary Plat
- 1 acre or less \$100.00
- Each additional acre \$25.00
- Final Plat \$50.00

Administrative Subdivision Requests

- Sketch Plat \$25.00
- Final Plat \$25.00

Subdivision / Site Development

- Plan Review \$50.00

Variances

- Processing Fee \$50.00