

Minutes of the Regular Meeting of the Gallup City Council, City of Gallup, New Mexico, held at Gallup City Hall, 110 West Aztec Avenue, at 6:00 p.m. on Tuesday, October 13, 2020.

The meeting was called to order by Mayor Louie Bonaguidi. He provided instructions to the public viewing the meeting through Facebook Live on how to provide comment on non-agenda items.

Upon roll call, the following were present:

Mayor:	Louie Bonaguidi
Councilors:	Linda Garcia Michael Schaaf Yogash Kumar Fran Palochak
Also present:	Maryann Ustick, City Manager Curtis Hayes, City Attorney

Presented to the Mayor and Councilors for their approval were the Minutes of the Regular Meeting of September 22, 2020.

Councilor Schaaf made the motion to approve the Minutes of the Regular Meeting of September 22, 2020. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Garcia, Kumar and Mayor Bonaguidi all voted yes.

Presented to the Mayor and Councilors for their approval were the following Discussion/Action Topics:

- 1. Budget Adjustment and Approval for Professional Engineering Services – John Wheeler, Electric Director**

Mr. Wheeler said staff requested a proposal from the City's contract electrical engineering firm, T & D Services, to perform a study of how to serve the Mendoza Substation from Public Service Company of New Mexico (PNM) transmission lines rather than from Tri-State Generation transmission lines. By removing Tri-State's transmission to the Mendoza Substation, it could save the City up to \$700,000 per since Tri-State calculates their wheeling rates differently than PNM. He requested a budget adjustment in the amount of \$95,000, which includes gross receipts tax and a small contingency of \$4,775 and approval of the proposal to perform the study. The cost of the proposed study is \$90,224.31. He asked that the transfer of funds come from Account 507 reserve balance into Account 507-6061-442-45-30.

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Councilor Palochak made the motion to approve the budget adjustment for professional engineering services from T & D Services in the amount of \$90,224.31 including gross receipts tax into Account 507-6061-442-45-30. Seconded by Councilor Kumar. Roll call: Councilors Palochak, Kumar, Garcia, Schaaf and Mayor Bonaguidi all voted yes.

2. Budget Adjustment for Installation of SCADA Equipment – John Wheeler, Electric Director

Mr. Wheeler said the Mayor and Councilors approved the purchase of new Supervisory Control and Data Acquisition (SCADA) equipment at the September 8, 2020 regular meeting. Staff recommended to the Purchasing Department a sole source application for the installation of the equipment by Transmission and Distribution Services, LLC of Albuquerque. Staff recommended an engineering firm close to Gallup that could be here within a matter of hours to troubleshoot any problems in an emergency. The company would also have first-hand knowledge of the wiring schematic and equipment and would not require an annual maintenance contract which would only provide telephone support. This is the current situation staff has been dealing with since an engineering firm from Georgia was selected for SCADA development several years ago. Staff recommended a budget adjustment in the amount of \$335,000 which includes gross receipts tax and a small contingency of \$3,185 from fund reserves in Account 507 into Project No. JU1510 in Account 307-6061-442-45-30. Staff also recommended approval of the Sole Source Contract for the installation of the SCADA equipment to Transmission and Distribution Services, LLC.

Councilor Schaaf made the motion to approve the budget adjustment in the amount of \$335,000, including gross receipts tax, and a small contingency of \$3,185 from fund reserves in Account 507 into Project No. JU1510 in Account 307-6061-442-45-30, and to approve the sole source contract for the installation of the SCADA equipment to Transmission and Distribution Services, LLC. Seconded by Councilor Garcia. Roll call: Councilors Schaaf, Garcia, Kumar, Palochak and Mayor Bonaguidi all voted yes.

3. Purchase of Steel Structures for Allison Substation – John Wheeler, Electric Director

Mr. Wheeler said staff requested and has acquired bids for the purchase of steel structures for the new Allison Substation. Only two bids were received: one from V & S Schuler and the other from Klute, Inc. Upon an engineering review, the bid from V & S Schuler proved to meet all qualifications and was the low bidder in the amount of \$96,478. Delivery times for the requested items vary from five to twelve weeks. Staff recommended

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award of the bid to V & S Schuler in the amount of \$104,498, which includes gross receipts tax. There is no fiscal impact as funds are available for Project No. CI1771 in Account 307-6061-442-48-99.

Councilor Palochak made the motion to approve the purchase of steel structures for the Allison Substation by awarding the bid to V & S Schuler in the amount of \$104,498. Seconded by Councilor Garcia. Roll call: Councilors Palochak, Garcia, Schaaf, Kumar and Mayor Bonaguidi all voted yes.

Mayor Bonaguidi advised that the presentations made by City staff and the actions taken by the Council during Discussion/Action Topics 1 and 2 were not streamed to the public due to technical difficulties. To validate the actions made by the Mayor and Councilors, the presentations and the actions taken by the Council for Discussion/Action Topics 1 and 2 were repeated and streamed for public viewing.

Comments by Public on Non-Agenda Items

None.

Comments by Mayor and City Councilors

The Mayor and Councilors thanked the City's crews for their work in hauling away residential refuse during this year's community cleanup campaign. They also commended all City staff for the work they do.

Councilor Garcia commented on her recent visit with staff at the Water and Wastewater Departments. She commended them for their work during the pandemic and during times when they have to work late at night and in the cold weather.

Councilor Schaaf thanked local residents for participating in the community cleanup campaign.

Councilor Palochak encouraged everyone to wear pink on Fridays during the month of October in support of Breast Cancer Awareness Month. She also asked everyone to be respectful during the current election season by not destroying or defacing campaign signs and material. She also visited the Water Department and commended them for their hard work.

Comments by City Manager and City Attorney

Ms. Ustick thanked the Mayor and Councilors for their comments on the community cleanup campaign. She asked the members of the press to contact her for the Solid

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Waste Director's report if they would like to write a story on the program. The tonnage of the refuse collected increased from 343 tons last year to 487 tons this year. In addition to the work performed by the Solid Waste Department during the community cleanup, Ms. Ustick said the Public Works Department and the Parks and Recreation Department also provided crews to assist in hauling away waste. Ms. Ustick commented on the downtown construction projects, including the Coal Avenue Commons Event Street Project and the utility improvements in the alleyway between Coal Avenue and Aztec Avenue.


Councilor Schaaf made the motion to adjourn the meeting. Seconded by Councilor Garcia. Roll call: Councilors Schaaf, Garcia, Kumar, Palochak and Mayor Bonaguidi all voted yes.



Louie Bonaguidi, Mayor



ATTEST:



Alfred Abeita II, City Clerk

Approved 10/27/2020