

Gallup-McKinley County Animal Control Authority
July 14th, 2020 Minutes
Virtual Meeting

The Regular Meeting of the Gallup-McKinley County Animal Control Authority was called to order at 1:00 p.m. by Vice-Chair Dorie Rowberry. Chairwoman Rowberry stated that the meeting was being held virtually via video and telephone conferencing. The meeting was also being live streamed for the public through the City of Gallup's Facebook page. Chairwoman Rowberry also notified the Board that there may be individuals calling in from the public to make comments during the meeting.

Upon roll call, the following were present:

Dorie Rowberry
Dr. Oscar A. Palomo, MD
Patty Holland

Upon roll call, the following were absent:

Cherry Menapace
Tommy Nelson

Presented to the Chairwoman and Authority Board Members for their approval were the minutes of the June 2nd, 2020 special meeting. Board Member Palomo motioned for approval of minutes as presented. Seconded by Board Member Holland. Motion Carried.

Upon roll call, the following votes were:

Dr. Oscar A. Palomo, MD (Yes)
Patty Holland (Yes)
Dorie Rowberry (Yes)

Chairwoman Rowberry asked the Madam Secretary to state the names of the individuals attending the virtual meeting. Upon roll call the following were present:

CB Strain, Planning and Development Director
Cosy Balok, Animal Protection Supervisor

ITEM ONE: Quarterly Financial Report

Patty Holland, Chief Financial Officer began by explaining how the Animal Control Quarterly Report (Pages 1-1 & 1-2) included data from the third quarter of fiscal year 2020 (July 2019 to March 2020). The spending was as anticipated and on track whereas Board Member Holland did not foresee any issues finishing out the year with their

existing budget. She explained how they were working on closing out the current quarter and at the next meeting in October the Board will be presented the final quarter report of fiscal year 2020.

Chairwoman Rowberry asked the Board Members if they had any questions. There were none.

Chairwoman Rowberry asked the Madam Secretary if there was anyone who called in wishing to speak to Item One. There were none.

Chairwoman Rowberry stated that the item was closed.

Motion to accept or not accept the quarterly financial report. Board Member Palomo motioned to accept Item One. Seconded by Board Member Holland. Motion Carried.

Upon roll call, the following votes were:

Dr. Oscar A. Palomo, MD (Yes)
Patty Holland (Yes)
Dorie Rowberry (Yes)

ITEM TWO: FY 2021 Final Approved Budget

Patty Holland, Chief Financial Officer informed the Board Members that the Preliminary Budget (Page 2-1) was for the next fiscal year 2021, which begins on July 1, 2020. The amounts that were printed originally on the report were what was approved by the City Council and will serve as the starting budget. The City Manager approved a transfer of \$10,000.00 for the Animal Control's overtime budget line item. That transfer will be completed in the first quarter of the new fiscal year, which is why Page 2-1 has been amended. The amended total budget for Animal Control will be \$629,004.00 whereas the County is responsible for 40% at \$251,602.00. The County will be receiving a quarterly bill and submitting their payments to the City.

Chairwoman Rowberry asked the Board Members if they had any questions. There were none.

Chairwoman Rowberry asked the Madam Secretary if there was anyone who called in wishing to speak to Item Two. There were none.

Chairwoman Rowberry stated that the item was closed.

Motion to accept or not accept the fiscal year 2021 final approved budget. Board Member Palomo motioned to accept Item Two. Seconded by Board Member Holland. Motion Carried.

Upon roll call, the following votes were:

Dr. Oscar A. Palomo, MD (Yes)
Patty Holland (Yes)
Dorie Rowberry (Yes)

Open Floor:

Chairwoman Rowberry asked the Madam Secretary if there was anyone who called in wishing to comment on a non-agenda item. There were none.

Chairwoman Rowberry asked if there was anyone in attendance that would like to comment on a non-agenda item. There were none.

Motion was made by Board Member Palomo to adjourn the meeting. Seconded by Board Member Holland. Motion Carried.

Upon roll call, the following votes were:

Dr. Oscar A. Palomo, MD (Yes)
Patty Holland (Yes)
Dorie Rowberry (Yes)


Authority Board meeting adjourned at 1:07 p.m.

GALLUP MCKINLEY COUNTY ANIMAL CONTROL AUTHORITY

for dorie rowberry

CHAIRWOMAN CHERRY MENAPACE

ATTEST:



CLYDE (C.B.) STRAIN
SECRETARY TO GALLUP MCKINLEY COUNTY
ANIMAL CONTROL AUTHORITY