

Planning & Zoning Commission
June 12th, 2019 Minutes
City Manager Conference Room

The regular meeting of the Planning and Zoning Commission was called to order at 6:03 p.m. by Chairman Kent Wilson.

Upon roll call, the following were present:

Chairman K. Wilson
Commissioner K. Mackenzie-Chavez
Commissioner J. Dooley
Commissioner F. Pawlowski
Commissioner F. Kozeliski
Commissioner L. Miller

Upon roll call, the following were absent:

Commissioner M. Long

At this meeting there was no need for the swearing in process or presentation of previous minutes.

ITEM ONE: Planning and Zoning Commission Training for public hearings.

Chairman Wilson began by explaining the reason for this evening's meeting, which was to refresh the Commissioner's memory on certain regulations and procedures. He briefly reviewed some of the topics discussed during the Commissioner training that took place in Albuquerque last month. The training was hosted by the New Mexico League of Zoning Officials where CB, Chairman Wilson, Commissioner Mackenzie-Chavez, Commissioner Dooley and Commissioner Miller attended.

CB Strain explained the land use application process and gave examples of different land use cases. Chairman Wilson pointed out how it was not the Commission's role to resolve the applicant's problems or to offer suggestions. CB spoke about how he reviews the different available options with the applicant prior to the public hearing. Chairman Wilson suggested that Commissioners ask CB what options or alternatives have been discussed with the applicant as opposed to offering suggestions.

There was a discussion regarding the importance of using terms correctly such as, variance, conditional use permit, non-conforming and grandfather. The Commission also discussed the terms and procedures when needing to table, continue, postpone and recess an item during a meeting.

Chairman Wilson spoke about how it was the Commissioner's responsibility to uphold the regulations of the Gallup Land Development Standards. There was a discussion regarding the new regulations within the updated Land Development Standards. Commissioners spoke about their desire to promote the future growth of Gallup.

CB reminded the Commissioners that they're appointed volunteers; not political officials. There was a brief a discussion regarding the safety of Commissioner's when taking action on a controversial item. CB acknowledged the importance of their safety and if he ever felt that the Commissioners were unsafe the police department would be immediately notified.

Chairman Wilson thanked all the Commissioners for attending the training this evening.

The only matters discussed were pertaining to the Planning and Zoning Commission's training for public hearings. No official action was taken.

During the discussion of Item One, Commissioner Long arrived at 6:26 p.m. and Commissioner Miller exited at 7:13 p.m.

Motion was made by Commissioner Mackenzie-Chavez to adjourn the meeting. Seconded by Commissioner Kozeliski. Motion Carried.

Upon roll call, the following votes were:

- Commissioner K. Mackenzie-Chavez (Yes)
- Commissioner F. Kozeliski (Yes)
- Commissioner J. Dooley (Yes)
- Commissioner F. Pawlowski (Yes)
- Commissioner M. Long (Yes)

Commission Adjourned at 7:50 p.m.

PLANNING & ZONING COMMISSION

KENT WILSON, CHAIRMAN

ATTEST:


CLYDE (C.B.) STRAIN
SECRETARY TO PLANNING & ZONING COMMISSION