

Minutes of the Regular Meeting of the Gallup City Council, City of Gallup, New Mexico held in the Council Chambers at Gallup City Hall, 110 West Aztec Avenue at 6:00 p.m. on Tuesday, September 27, 2022.

The meeting was called to order by Mayor Bonaguidi.

Upon roll call, the following were present:

Mayor: Louie Bonaguidi

Councilors: Linda Garcia
Michael Schaaf
Fran Palochak
Sarah Piano

Also present: Maryann Ustick, City Manager
Curtis Hayes, City Attorney

The Mayor and Councilors presented Proclamations declaring October 2022 Breast Cancer Awareness Month and Monday, October 10, 2022 as Indigenous Peoples' Day, commemorating Resolution No. R2016-40, a Resolution declaring the second Monday in October as "Indigenous Peoples Day."

The Mayor and Councilors also presented a Proclamation declaring the week of October 9th – 15th, 2022 as Fire Prevention Week in the City of Gallup. Jesus Morales, Fire Chief and the Fire Prevention Team accepted the Proclamation and showcased a new remote control fire truck and dalmatian. They indicated local elementary school children will get a chance to name the new addition and will announce it at a later date.

Mayor Bonaguidi commended Chief Morales and Fire Department staff on their well-attended event held on Saturday at Rio West Mall.

Presented to the Mayor and Councilors were the following Consent Agenda Items:

1. Approval of Minutes from the August 23, 2022 Regular Meeting
2. Request for Street Closure for St. Francis Parish Fiesta to be Held on October 22, 2022.
3. Budget Adjustment for FY 2023 EMS Fund Act Awards
4. Budget Adjustment to Project JU2102 to Increase Purchase Order #94399
5. Resolution No. R2022-31; Approval of the NMTD Clean & Beautiful Grant Agreement and Related Budget Adjustments

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6. Approval of Agreement, Budget Adjustment and Revenue Expenditure with NCI for PARD Funding to Implement Social Detox Expanded Shelter and Peer Support/Case Management Services
7. Capital Project Budget Transfers for Vehicle Purchases
8. Approval of Resolution R2022-38 to Accept State of New Mexico Department of Transportation, Transportation Project Fund (TPF) Grant Agreement HW2LP60033 to Fund Nizhoni Boulevard Reconstruction Phases III and IV and Budget Approval of Revenue and Expenditure
9. Approval of Resolution R2022-39 Accepting State of New Mexico Department of Transportation Fund 89200 Capital Appropriation Project Grant Agreement No. G3149 for West Aztec Storm Drainage
10. Approval of Legislative HB 2 Junior Grant – Police Vehicles
11. Budget Adjustment to Add Pumping Plant #8 to the Navajo Gallup Water Supply Project (NGWSP)
12. Acceptance of the McKinley County Industrial Park Water Line Extension and Upgrade Grant Award with Related Budget Adjustment and Expenditures
13. Award of Contract to Armstrong Consultants, Inc. for Professional Services to Complete Preliminary Engineering Report for the Gallup Municipal Airport.

Mayor Bonaguidi requested the removal of Items #1 and #4 and Councilor Piano requested the removal of Items #7 and #11 from the Consent Agenda for additional discussion.

Councilor Schaaf made the motion to approve items 2, 3, 5, 6, items 8-10, item 12 and item 13 from the Consent Agenda. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Piano, Garcia and Mayor Bonaguidi all voted yes.

1. Approval of Minutes from the August 23, 2022 Regular Meeting

Mayor Bonaguidi requested an amendment to the second to the last paragraph of the Mayor's comments, clarifying Governor Michelle Lujan Grisham was not in Gallup when she offered 20 officers but rather offered the officer's service during a discussion over the telephone he had with her; however, she did visit Gallup about a week later.

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Councilor Schaaf made the motion to approve the minutes with the aforementioned changes. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Piano, Garcia and Mayor Bonaguidi all voted yes.

4. Budget Adjustment to Project JU2102 to Increase Purchase Order #94399 – Charles Nourse, Electric Director

Mr. Nourse provided a brief review of the initial start of Project JU2102 System Modeling purchased for the Milsoft Software and explained overhead and all primary transfer apparatuses were obtained; however, secondary connection points from customers to transformers as well as other secondary instruments were not included and needed to be completed before the other program was launched.

Councilor Piano questioned the removal of funding from Project #JJ2210 Transformer Inventory and clarified the project is not an immediate need.

Councilor Piano made a motion to approve the budget adjustment, as presented. Seconded by Councilor Garcia. Roll call: Councilors Piano, Garcia, Schaaf, Palochak and Mayor Bonaguidi all voted yes.

7. Capital Project Budget Transfers for Vehicle Purchases – JM DeYoung, Assistant City Manager

Mr. DeYoung provided the Budget Transfer/ Adjustment Request Form displaying the budget transfers, further explaining the savings from vehicles purchased for the motor pool and requested leftover funding be transferred to purchase a new dump truck for the Construction Department. He also explained Gas Tax Fund transfers, requesting to use savings from the purchase of a water truck to purchase a new 3/4-ton truck with a snow plow and new dump truck for the Street Department. Mr. DeYoung requested an increase of Purchase Order (PO) 95745 for the purchase of a 4YD Dump Truck for the Water Department, the transfer of funding saved from a back hoe purchase, and a budget adjustment from Fund 202 Operating Cash in the amount of \$13,500 to cover costs for that purchase. A copy of the request form is attached hereto and made a part of these official Minutes.

Councilor Piano questioned the original cost of the trucks compared to the current cost and verified they are the same vehicles.

Councilor Piano made a motion to approve the budget transfers for vehicle purchases. Seconded by Councilor Palochak. Roll call: Councilors Piano, Palochak, Schaaf, Garcia and Mayor Bonaguidi all voted yes.

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8. Approval of Resolution R2022-38 to Accept State of New Mexico Department of Transportation, Transportation Project Fund (TPF) Grant Agreement HW2LP60033 to Fund Nizhoni Boulevard Reconstruction Phases III and IV and Budget Approval of Revenue and Expenditure – Alicia Santiago, Grants & Contract Manager

Mayor Bonaguidi highlighted the item, described Nizhoni Boulevard as one of the busiest and worst streets in the City, emphasized the significance of the fact that New Mexico Department of Transportation would be paying for the reconstruction, totaling close to \$5 million. He thanked Ms. Ustick, the Councilors and all the lobbyists who helped acquire the funding from the State and said this is a big deal for the City.

Ms. Ustick said the Municipal Arterial Program provided around \$100,000 for Phase Two, which was at the intersection of College Drive and Nizhoni Boulevard, bringing the total closer to \$6 million.

Councilor Garcia made the motion to approve Resolution R2022-38 and approval of revenue and expenditures. Seconded by Councilor Schaaf. Roll call: Councilor Garcia, Schaaf, Palochak, Piano and Mayor Bonaguidi all voted yes.

11. Budget Adjustment to Add Pumping Plant #8 to the Navajo Gallup Water Supply Project (NGWSP) – Adrian Marrufo, Acting Water and Wastewater Director

Mr. Marrufo said the budget adjustment is to add a line item to the Bureau of Reclamation Agreement for the NGWSP due to a notice of award to add the pumping plant to the agreement. He said DePauli Engineering provided an estimate of \$1,388,190; however, he requested \$600,000 to start.

Discussion followed regarding the reimbursement of funding and the provided dollar amounts including the first invoice and discrepancies in the financial breakdown of the project. Mr. Marrufo provided a detailed cost list of the project consisting of planning, design, construction contract support, environmental land compliance/monitoring and rights-of-way of pumping.

Councilor Piano made the motion to approve budget adjustments to add pumping Plant #8 to the NGWSP. Seconded by Councilor Palochak. Roll call: Councilors Piano, Palochak, Schaaf, Garcia and Mayor Bonaguidi all voted yes.

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Presented to the Mayor and Councilors were the following Discussion /Action Items:

1. Keep Gallup Clean & Beautiful (KGCB) Board Highlights and Awards – Elizabeth Barriga, Environmental Programs Coordinator

Ms. Barriga provided a description of the KGCB pride awards granted to businesses, individuals, schools, community organizations and civic groups for outstanding environmental stewardship. She said the following citizens were nominated for FY 22:

- Bill Bright was presented the Beacon Leadership Award for his ongoing clean-up efforts in and around his neighborhood; as well as areas near Father Dunstan Park and 4th and 5th Street, Monday clean-ups and recycling efforts.
 - Al McCabe was presented the Beacon Leadership Award for a series of workshops to teach citizens how to create sustainable gardens and has given away over 200 low water sustainable plants and intentions to give many more.
 - Anthony Rosales was presented the Beacon Ongoing Leadership Award for coordinating several north side community cleanups using his positive social media presence.
 - Angela Chavez was also awarded for ensuring recycling of different materials, a standard practice at her restaurant, Angela's Café, for reusing items that cannot be recycled in the City and for mentoring her employees to be good stewards of the earth.
 - The City of Gallup Parks Department Staff including Anslan Jake, Kelsey Francisco, Phillip Garcia and Jasper Denetclaw were awarded for leading the way in cleanup efforts in the City such as Highway 66, 5 days a week covering about 2,200 miles and totaling 150,000 pounds of trash, annually.
 - Michael Condrey was awarded the Educator Award for coordinating with the local Mesa Youth group, comprised of 80 members, in the cleanup of the downtown area, Boardman Avenue and Exit 26; totaling 60 hours and 120 bags of trash and challenging other Gallup McKinley County Schools and community members to a 2022 Earth Day Challenge.
2. Resolution No R2022-32; High Efficiency Water Conservation Incentive Rebates – Elizabeth Barriga, Environmental Programs Coordinator

Ms. Barriga presented the proposed resolution to reestablish the following rebates for an additional two (2) years, to residents including toilet, clothes washer, rain barrel, refrigerator and xeriscaping rebates and provided instructions to sign up using the City of Gallup's website.

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Discussion followed regarding how much was paid out in rebates last year, the estimated \$5,000 per year for FY 2023, rolling over unused funds to next year and an increase of the refrigerator rebate from \$30 to \$100.

Ms. Ustick requested approval of the refrigerator rebate increase since the item is a discussion/action item.

Councilor Palochak made the motion to increase the refrigerator rebate to \$100 and to approve Resolution No. R2022-32. Seconded by Councilor Piano. Roll call: Councilors Palochak, Piano, Garcia, Schaaf and Mayor Bonaguidi all voted yes.

3. Approval of Gallup MainStreet Arts & Cultural District Professional Contract Agreement and Budget Adjustment – Michael Bulloch, Gallup MainStreet Arts and Cultural District Executive Director

Mr. Bulloch presented a PowerPoint presentation illustrating the FY2022 year in review including recorded interviews with four (4) downtown business owners, published to their social media; designed and promoted downtown holiday shopping in the Gallup Journey; production of the 2021 Levitt Amp Music Series; Downtown Gallup Business Resource Center operations by connecting businesses to consultations, equipment and workspace; received recognition at the 2021 MainStreet NOW conference; hosted business and entrepreneur workshops led by local and regional experts including a partnership with Women's Economic Self Sufficiency Team (WESST) Farmington and published those workshops to their social media; promoted 5 of the 10 2022 Levitt Amp Gallup Music series and rebroadcasted on KGLP which lead to a resurgence of programming at the Courthouse Square Plaza; monthly publication of the Coal Ave Chronicler that reaches 1,100 subscribers and includes updates, events, construction information, funding and educational opportunities. Mr. Bulloch provided information regarding funding and grants received, including around \$18,000 for downtown property initiatives through New Mexico MainStreet and network services, \$100,000 from New Mexico MainStreet Capital Outlay Grant for Coal Avenue Alley Paseo Project and an additional \$600,000 to finish the project. He also provided a brief overview of the organization's future plans and opportunities and highlighted the community's reinvestment.

Discussion followed regarding advertisement of their workshops using social media and the Chamber of Commerce, the process to get vacant buildings filled and free service requests for design opportunities, communication with businesses located in the downtown district and encouragement of more retail stores in the area.

Ms. Ustick pointed out an oversight in the packet explaining the first Annual Professional Service Agreement and budget adjustment for the increase of \$10,000. In

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addition, there was also a biennial Memorandum of Understanding (MOU) between New Mexico Mainstreet that was not included in the recommendation listed on the agenda; however, it is necessary to authorize the contract. Ms. Ustick requested approval of both items and the budget adjustment.

Councilor Piano made the motion to approve the Gallup Mainstreet Arts and Cultural District Professional Contract Agreement and budget adjustment in the amount of \$10,000 and the Biennial MOU with New Mexico MainStreet. Seconded by Councilor Schaaf. Roll call: Councilors Piano, Schaaf, Palochak, Garcia and Mayor Bonaguidi all voted yes.

Comments by Public on Non-Agenda Items

None

Comments by Mayor and City Councilors

Mayor Bonaguidi said he, Representative Patty Lundstrom, County Manager Anthony Dimas, County Commissioner Bobby Baca and staff recently attended a convention in Chicago, which is only held every 4 years, at the McCormick Center where they rented a booth, among 2000 other booths including the State of New Mexico, in an effort to sell Gallup. He said after a number of conversations he believes there were about 6 companies considering a move to Gallup as a distributor or a manufacturer. He highlighted two of Gallup's greatest assets, the railroad and I-40 and the number of businesses interested in expanding west with the exclusion of California and Arizona.

Councilor Garcia thanked Adrian Marrufo and Vince Alonzo for the 12th Annual Community Cleanup, Frances Rodriguez, Purchasing Director and her staff for organizing a presentation provided by New Mexico State Auditor, Brian Colón, regarding Procurement Laws and Bill Lee and the Chamber of Commerce members for the Chamber of Commerce Banquet. She also mentioned the Annual NorthFest 2022 children's event that was held at the Larry Brian Mitchell Recreation Center and recognized Rose Eason and Michelle Burrola for organizing the event and use of the center. She thanked Ben Welch, City of Gallup Special Events Coordinator, Adam Berry and Darby Woods, Office of Emergency Management for their help with this year's Annual Preparedness in collaboration with the National Night Out which provides the community information regarding first responders and the services they provide. She commended the Elks Lodge for serving food at the event and the young girl who sang the National Anthem. On behalf of Mr. Welch, Councilor Garcia announced the Gallup Stand Down for homeless veterans will be held at Red Rock Park on October 6th and 7th.

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Councilor Palochak echoed Councilor Garcia's comments regarding all the weekend events and stated she encouraged people to attend the booths at the Annual Preparedness event and urged the community to see first responders and officers as friends who are willing to help. She thanked City Staff for all they do every day.

Councilor Piano announced a number of events including a craft sale at the Rio West Mall on Saturday, the St. Francis Fiesta on Sunday from 12:00 noon to 5:00 p.m., Rockin Life Suicide Awareness event at the El Morro Event Center from 5:00 p.m. to 8:00 p.m. and the Community Pantry Soup and Salad fundraiser at the same time on October 6th.

Councilor Schaaf reiterated State Auditor, Brian Colón's sentiments, thanking and expressing appreciation to all City Employees.

Comments by City Manager and City Attorney

Ms. Ustick said she appreciated the accolades and would pass on the information to staff who were not in attendance. She also provided an update regarding the quiet zone and a road safety audit previously conducted on 2nd and 3rd Street and expressed excitement in the likeliness that the project will finally move forward after a Diagnostic Team meeting scheduled for November 30th. Thereafter, her hopes are for design approval and then federal funding of the project.

Mr. Hayes commented on the importance of vehicle and pedestrian safety with regard to the quiet zone.

Councilor Schaaf made the motion to adjourn. Seconded by Councilor Palochak. Roll call: Councilors Schaaf, Palochak, Piano, Garcia and Mayor Bonaguidi all voted yes.

Louie Bonaguidi, Mayor

Alicia Palacios, Deputy City Clerk