

# Cover Page

"72nd Annual"

**For : June 11, 2022**

**Gallup Lions Club**

**Battle of Bands**

**Barbeque**

**Parade**

**Please return to: John Sakasitz**

**(505) 879-5869**

1 of 2



**72<sup>nd</sup> Annual  
Gallup Lions Club Rodeo**

**Red Rock Park - Gallup, New Mexico**

**June 16<sup>th</sup>, 2022 Youth Rodeo**

**June 17<sup>th</sup> & 18<sup>th</sup>, 2022 Open Show**





**CITY OF GALLUP  
EVENT · PARADE · PARKS · FILM  
COURT HOUSE SQUARE  
PERMIT CHECK LIST**

Office of the City Clerk  
P.O. Box 1270  
Gallup, New Mexico 87305  
(505) 863-1254

Profit \_\_\_\_\_ Non-Profit  Permit Number \_\_\_\_\_  
 Applicant(s) Gallup Lions Club "72nd Annual"  
 Mailing & E-Mail Address P.O. Box 144, Gallup - jon-jeff@yahoo.com  
 Home/Office/Cell Phone # 505-879-5869  
 Type of Event Barbeque, Parade Date(s) 6/11/2022 Time(s) 9:00am-5:00pm 1:00pm  
 Location(s) Court House Square + Parking lot - Aztec Ave  
 Parade Route Aztec - North St to S. PUEBLO DR. STARTS @ 1PM SEEMAP

**NOTE\* Obtain signatures in order shown, attach a written scope of event and provide a Certificate of Insurance for requested event. All street closures are City Council approved, 30 days in advance.**

**1. CITY POLICE DEPARTMENT: Chief Franklin Boyd or Designee 863-9365**

*Parade: Help from other City Depts. security will be needed for the event.*

Assigned Officer(s) SET Officer, Supervisor, 5-6 officers N/A  
 Police Department Fees \_\_\_\_\_ N/A  
 Special Equipment/Conditions \_\_\_\_\_ N/A  
 Security Plan Review \_\_\_\_\_ N/A

Approved:  Disapproved \_\_\_\_\_

Field Services Signature: Cert. [Signature] #4853 Date 4/18/22  
*Tocallena Rubio*

**2. CITY FIRE DEPARTMENT: Chief Jesus "Chuy" Morales or Designee 722-4195**

Assigned Firefighter/EMT(s) Fire engine in parade - pending Staffing N/A  
 Special Equipment/Conditions Adhere to vendor guidelines N/A  
 Fire Department Fees subject to vendor inspection N/A  
 Site Review \_\_\_\_\_ N/A

Approved:  Disapproved \_\_\_\_\_

Fire Department Signature: [Signature] Date 4-20-22

**3. CITY COORDINATION: Ben Welch, Community Services Coordinator 863-1275**

Single contact coordinates City of Gallup logistics and/or department requirements; Public Works, Gallup Joint Utilities, Parks, & Recreation. **NOTICE:** City of Gallup will not provide security, PA/Sound equipment, tables, chairs, tent(s), canopies, concessionaire, bleachers, scales, stages, rest a parties, heavy equipment, wash

pots, food warmers, water/soft drinks, food, volunteers, give-a-way prizes, gift certificates, money/cash etc., etc., and importantly, not limited to the above-mentioned list. **All Street Closures to be approved prior to event. Requests will be heard at regularly scheduled City Council meeting 30 days in advance.**

Food Handler's Permit (Current Lic.) Below for Event Coordinator use only (based from written scope of event)

Public Works	Sweep Parking Lots & Street	N/A
GJU	Enlarge District Boy's	N/A
Parks/Recreation	Prep area/Plaza	N/A
Logistics	Galleria Downtown Carthouse Plaza	N/A
Additional City staff	Regular Park Staff	N/A
Special Interest	72nd Annual Lions Club Rodeo	N/A
Special Equipment/Conditions		N/A
Street Closures	Request Heard Tuesday, May 10 <sup>th</sup> 2022 6PM	N/A

Attached **Provide Certificate of Insurance for all events. Any amusement ride; including but not limited to, bouncers, jumpers, wooly riding, trains, climbing walls, mechanical bulls, etc., require an additional Certificate of Insurance prior to the event. All food vendors must have approved Certificates from EID to serve food at events.**



Approved:     O     Disapproved \_\_\_\_\_

Gen. Services Dept. Signature: B. Wells Date 04.28.2022

**4. CITY CLERK'S OFFICE: Alfred Abeita II, City Clerk or Designee 863-1254**

Liquor/Alcohol requires "Special Dispenser License" application. Application coordinates with City Manager's office for any requirements and CM signature {no exceptions}. **Signed application must be returned to City Clerks Office.**

Department Fees Received

Police Department	_____
Fire Department	_____
Other City Departments	_____
Alcohol Permit	_____

Loud Speaker Permit: Issued \_\_\_\_\_ N/A \_\_\_\_\_  
 Application Complete \_\_\_\_\_ Incomplete \_\_\_\_\_  
 Date/Time Issued For \_\_\_\_\_ Void After \_\_\_\_\_

City Clerk Signature: \_\_\_\_\_ Date \_\_\_\_\_

**NOTICE: NO FIRE ARMS ALLOWED.** Inappropriate behavior and/or abuse of "any" City staff or any violations of the City of Gallup Municipal Codes: Unnecessary Noises {Section 5-1-24A thru 5-1-24C} and/or Disorderly Conduct {Section 5-1-10A thru 5-1-10H} shall result in termination/cancellation {before and/or during} events. The "Applicant" understands the City of Gallup reserves the right to cancel or terminate events if required for the Public Health, Safety, and Welfare of City residents. Damages to City property during events is the "Applicant's" responsibility



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  <b>DSP Insurance Services, Inc.</b> 1900 E. Golf Road, Suite 650 Schaumburg, IL 60173	CONTACT NAME: <b>John Adams</b>	
	PHONE (A/C No. Ext): <b>1-800-316-6705</b>	FAX (A/C No.): <b>847-934-6186</b>
INSURED  Gallup Lions Club Gallup, New Mexico	E-MAIL ADDRESS: <b>lionsclubs@dspins.com</b>	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>ACE American Insurance Company</b>	NAIC # <b>22667</b>
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
		INSR	WVD						
A	GENERAL LIABILITY			HDOG72484757	09/01/2021	09/01/2022	EACH OCCURRENCE	\$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000	
	<input checked="" type="checkbox"/> Agg. Per Named Insured is \$2,000,000						PERSONAL & ADV INJURY	\$ 1,000,000	
	GENL AGGREGATE LIMIT APPLIES PER							GENERAL AGGREGATE	\$ 10,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
									\$
A	AUTOMOBILE LIABILITY			ISAH25550596	09/01/2021	09/01/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$	
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$	
	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$	
		<input type="checkbox"/> CLAIMS-MADE						\$	
	DED							\$	
	RETENTIONS							\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101. Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: Kids & Adult Rodeo, June 15-19, 2022

\*\*\* City of Gallup \*\*\*

is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.

PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES

CERTIFICATE HOLDER  City of Gallup PO Box 1270 Gallup, New Mexico 87305	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

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# **For : June 11, 2022**

# **Gallup Lions Club**

# **Parade & Barbeque**

**Police Involvement:** Control of traffic and Street closures for parade route on Aztec Ave.; Parade participation with personnel; Downtown presents at Courtyard Square for the rest of the day.

**Fire Dept. Involvement:** Parade participation with personnel and equipment; Downtown presents at Courtyard Square for the rest of the day

**Please return to: John Sakasitz**  
**(505) 879-5869**

## Schedule of Events:

7:00am — Setup at Courtyard <sup>CONTACT: Jennifer Saucedo</sup>  
bands for Battle of the Bands } <sup>505-870-2889.</sup> UPPER STAGE AREA  
"Booths" lower parking lot. including BBQ

10:00am Start of Battle of Bands } 8 Bands.

11:00am Set up for Lions Barbeque } Lower Parking LOT

12:00am <sup>"World famous"</sup> Start of Serving of barbeque

12 NOON Setup for Parade at Gurley Body

Shop <sup>LOCATED @ 901 WEST AZTEC AVE. APPROVED BY</sup>  
<sup>STEVE GURLEY</sup>

Preparation to block streets from

START: 8th STREET & AZTEC HEAD EAST ON AZTEC. END @ PUECO D  
SEE ATTACHED PARADE ROUTE MAP.

1:00pm Start of Gallup Lions Club Rodeo  
Parade SEE ATTACHED PARADE ROUTE.

EVENT.  
CONCLUDES: 5:00pm.

# After the Parade:

## Aztec Ave Closed from:

East side of

**Driveway of First Financial** *Waf d. Bank*

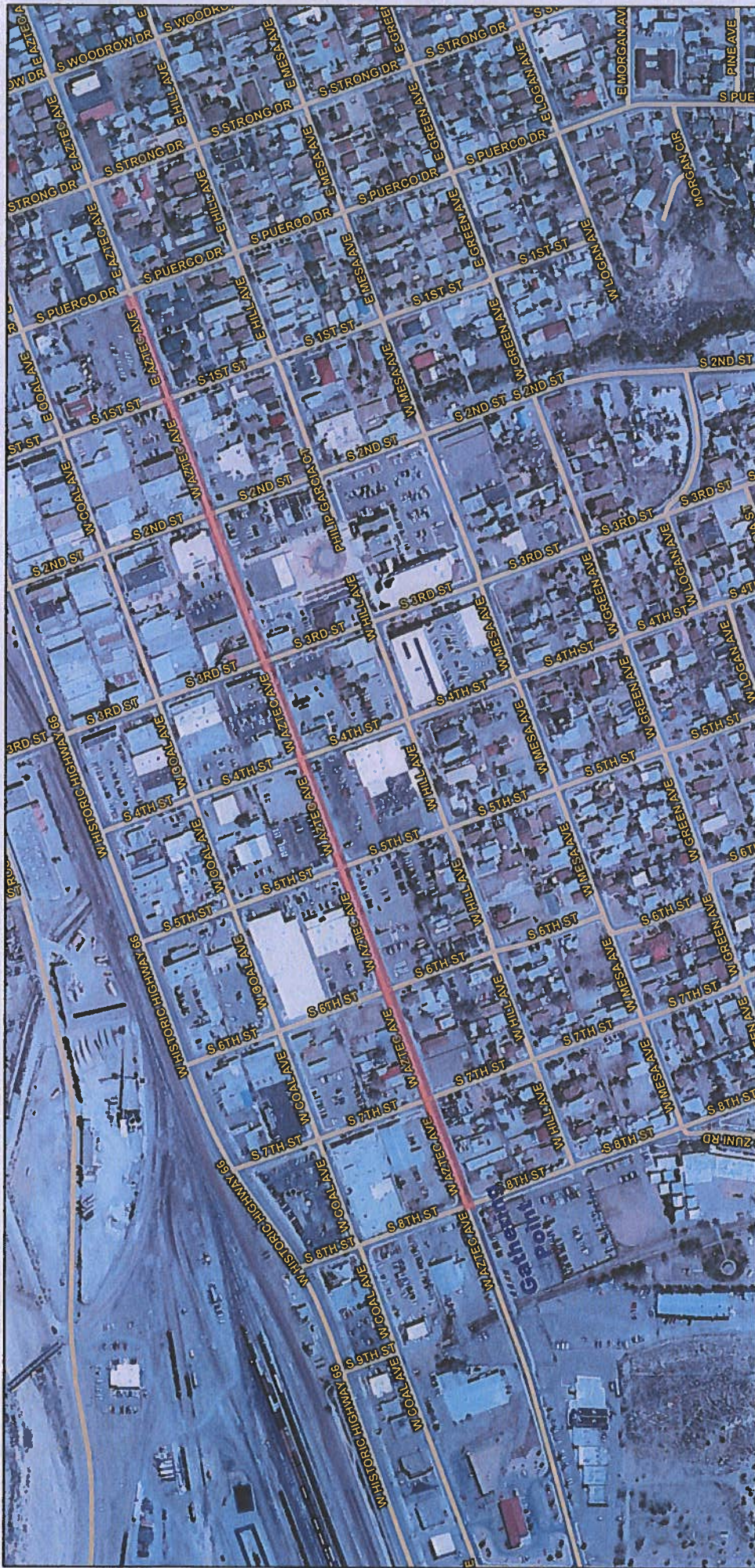
**East of Third Street; to**

**Intersection of South <sup>(2nd)</sup> Street &**

**AZTEC AVENUE.**



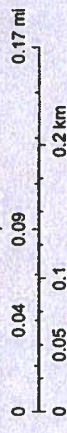
# Lion's Club : Parade Route 3



3/24/2022, 9:49:40 AM

City\_of\_Gallup\_Roads\_and\_Addresses - COG\_ROADS

1:4,514



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

City of Gallup  
GIS Department