

February 26, 2020

MEMORANDUM

TO: GALLUP TASK FORCE {GTF}

- C.B. Strain, Community Planner
- Stan Henderson, Executive Director, Public Works Division
- Mike DeClercq, Water/Waste Water Superintendent
- Marita Joe, Senior Electrical Engineer
- Adrian Marrufo, Solid Waste Executive Director
- Jacob LaCroix, GFD, Fire Inspector
- Diane Willato, CenturyLink Engineer
- Irma Bustamante, NM Gas Co. Distribution Superintendent
- John Ortiz, Comcast Superintendent

FROM: 
Roman J. Herrera

Roman J. Herrera, Development Review Coordinator

cc: Dennis Romero, Water & Wastewater Executive Director
John Wheeler, Electric Director

CASE #: 20-01000002
PROJECT NAME: Vacation
PROPERTY OWNER: Gallup Housing Authority
PROJECT LOCATION: A section of Alley between Vega Avenue & Curtis Avenue (aka Sierra Ave.) – Block 4, La Loma Subdivision
DESCRIPTION: VACATION: The property owner is requesting that the alley in Block 4; approximately 20' x 525.10' +/- be vacated in order to accommodate the housing units already built in there. At present there is a water line intersecting the alley from north to south & a sewer line also intersecting the alley from north to south & running east from 307 Vega Ave. inside of the alley, there is also an electrical pole in the alley, also east of 307 Vega Ave. & in the alley. The request for Vacation will be scheduled to be heard by the Planning & Zoning Commission at their next regularly scheduled meeting any conditions for approval should be included in staff recommendation to the Commission.
ELECTRONIC COMMENTS ARE DUE BY: 4 March 2020

NO TASK FORCE MEETING HAS BEEN SCHEDULED

COMMUNITY PLANNER COMMENTS:

P1.) Add required signature lines to plat.

P2.) Change title of plat to "Gallup Housing Authority Alley Right-of-Way Vacation Plat"

P3.) Label alley right-of-way being vacated "Vacated This Plat"

P4.) Ok to proceed to public hearing.

CITY ENGINEER COMMENTS: No issues noted.

WATER DEPARTMENT COMMENTS: Water Line crosses alleyway, we will approve the vacation of easements if GHA assumes responsibility for water and sewer lines in easements.

WASTEWATER DEPARTMENT COMMENTS: Sewer line is in alleyway and runs part way into alleyway, we will approve the vacation of easements if GHA assumes responsibility for water and sewer lines in easements.

ELECTRIC DEPARTMENT COMMENTS: No issues with alley vacation. Note Gallup Housing owned Electric (Primary metered). Electric helps maintain the electric infrastructure.

FIRE DEPARTMENT COMMENTS: No fire department issues with vacation.

SOLID WASTE COMMENTS: No issues with vacation

CENTURYLINK COMMENTS: No comments were submitted by CenturyLink.

NM GAS COMPANY COMMENTS: No comments were submitted by NM Gas.

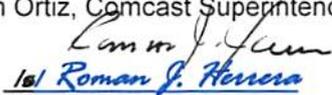
COMCAST COMMENTS: No comments were submitted by Comcast.

April 15, 2020

MEMORANDUM

TO: GALLUP TASK FORCE (GTF)

- C.B. Strain, Community Planner
- Stan Henderson, Executive Director, Public Works Division
- Mike DeClerq, Water/Waste Water Superintendent
- Marita Joe, Senior Electrical Engineer
- Adrian Marrufo, Director, Solid Waste Department
- Jacob LaCroix, GFD, Fire Inspector
- Diane Willato, CenturyLink Engineer
- Irma Bustamante, NM Gas Co. Distribution Superintendent
- John Ortiz, Comcast Superintendent

FROM: 
Roman J. Herrera, Development Review Coordinator

cc: Dennis Romero, Water & Wastewater Executive Director
John Wheeler, Electric Director

CASE #: 20-003000004
PROJECT NAME: La Loma Subdivision
PROPERTY OWNER: Gallup Housing Authority
PROJECT LOCATION: A section of Alley between Vega Avenue & Curtis Avenue (aka Sierra Ave.) – Block 4, La Loma Subdivision
DESCRIPTION: MINOR SUBDIVISION: FINAL PLAT REVIEW: The property owner is requesting that the alley in Block 4; approximately 20' x 525.10' +/- be vacated in order to accommodate the housing units already built in Right of Way. The vacation of the alley via subdivision will allow the City access to the existing sewer line located there. The subdivision request will be scheduled to be heard by the Planning & Zoning Commission as soon as possible, any conditions for approval should be included in staff recommendation to the Commission.
ELECTRONIC COMMENTS ARE DUE BY: 23 APRIL 2020

NO TASK FORCE MEETING HAS BEEN SCHEDULED

COMMUNITY PLANNER COMMENTS:

- P1.) Rename from Lot 1 to Lot 1A. And switch the order of square footage and acreage.
- P2.) Call out vacated area: 20' alley Right-of-Way vacated this plat containing 0.2411 acres M/L)
- P3.) Identify the lengths of the vacated alley.
- P4.) Identify what the 152' measurements are for.
- P5.) Remove description below subdivision title being that it's already listed at the top right of plat.
- P6.) Add language to the Owner's Certificate identifying that this is Replat No. 1

- P7.) Add language to the Owner's Certificate calling out how 0.2411 acres vacated from alley right-of-way is now included in this subdivision.
- P8.) Correct the total acreage of subdivision.
- P9.) Correct property owner's information.
- P10.) The metes & bounds description have been verified as accurate.
- P11.) Add attest language under the Vacated Right-of-Way Certificate.
- P12.) Add the legend for area to be vacated.
- P13.) Add the vicinity map.
- P14.) Correct property owner's information.
- P15.) Complete address.
- P16.) What's the purpose of this language?
- P17.) Identify the name of this plat in the notes.
- P18.) Add zoning information.
- P19.) Ok to proceed to final plat after all corrections are made.

CITY ENGINEER COMMENTS: As government sponsored subdivisions, PW/City Engr has no issues.

WATER DEPARTMENT COMMENTS: Need water line easements

WASTEWATER DEPARTMENT COMMENTS: Need sewer line easements

ELECTRIC DEPARTMENT COMMENTS: Need a 10' wide easement along Cliff Drive. No issues with vacation. All electric infrastructure belongs to Gallup Housing Authority.

FIRE DEPARTMENT COMMENTS: NO issues with subdivision.

SOLID WASTE COMMENTS: No issues with subdivision.

CENTURYLINK COMMENTS: CenturyLink did not submit comments.

NM GAS COMPANY COMMENTS: NM Gas did not submit comments.

COMCAST COMMENTS: Comcast did not submit comments.