



New Mexico Youth Conservation Corps Commission



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City of Gallup
PO Box 1270
Gallup, NM 87305
December 11, 2019

This letter is to inform you that the Youth Conservation Corps Commission has awarded City of Gallup \$114,915.59 for your proposal submitted in response to RFP 90-522-19-00508. This award is made subject to the following conditions: None.

To accept this award, please fill out and sign the attached 'Award Acceptance Form', attach a copy of your liability insurance (if required) and return to our office. Scanned copies sent to sarah.wood@state.nm.us are acceptable.

Next steps:

- After we receive your award acceptance, YCC will prepare and send you a contract for your review and signature.
- Once the contract is signed by all parties, YCC will send you a "Letter to Proceed", at which point you may begin work on the project. **Any work performed or any invoices submitted before receiving a "Letter to Proceed" will not be reimbursed.**
- Enter your technical and cost proposal into the YCC Web Based RFP site exactly as written in the hard copy or as amended by the conditions stated above.
<https://wwwapps.emnrd.state.nm.us/YCC/YCCPTS/RFP/>

The YCC staff will hold project administration workshops and provide web resources for the benefit of project coordinators and finance personnel who will be administering the YCC project. We will notify you when the workshops will occur or when resources are available.

Congratulations on your funding,

Sarah Wood
YCC Executive Director

