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SIGNET
NORTH AMERICA

2019

TS Hazmat Consulting Services, LLC
dba Signet North America

Courses and Services

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Proposal Date: March 18, 2019
Proposal Valid Until: December 31, 2019

IAP Development and Tactical Skills Refresher

A Proposal To:
Jesus Morales
Gallup Fire Department
Gallup, New Mexico
United States



Thank you for your consideration of Signet North America for your educational requirements. Signet North America is pleased to provide Gallup Fire Department with this proposal detailing the pricing and methodologies associated with the delivery of our educational services. Signet North America is dedicated to providing a dynamic educational experience that is relevant, useful, interactive, and unforgettable.

Background & Experience

Signet North America is committed to ensuring education which is based on the most recent applicable standards, legislation, case studies, and other information available. The lead instructor for this course will be Todd Skoglund.

Todd Skoglund, M.Ed., founding principal and President of Signet North America has been providing emergency response operations education since 1996. He has trained countless responders from the United States, Canada, South America, Europe, Asia, and the Middle East. In addition, Todd is a featured presenter and keynote speaker at regional, national and international hazardous materials conferences and seminars.

His extensive experience includes delivering thousands of hours of courses, lectures, and presentations in the specialty areas of the Hazardous Materials Awareness, Operations, and Technician, NIMS Incident Management for responders as well as businesses, schools, and transportation, Interoperable Radio Communications for Schools, NFPA 472 Highway Transportation Specialist, Hazardous Materials Air Monitoring, NFPA 472 Hazmat Safety Officer, Terrorism in Chemical Transportation, NFPA 472 Tank Car Specialist, Advanced Tank Car Specialist, Intermodal Container Specialist, and Weapons of Mass Destruction Technician.

He is certified as an Instructor of Domestic Preparedness by the U.S. Army Chemical Stockpile Emergency Preparedness Program, and is an instructor of the Modular Emergency Response Radiological Transportation Training (MERRTT) program. Todd served as a hazardous materials emergency response consultant to the Arapahoe/Douglas Hazardous Materials Response Team (ADHMRT) mobilized during the 2008 Democratic National Convention (DNC) held in Denver, CO. His writings are published in the Carolina Fire Rescue EMS Journal, CERCA (Canadian Emergency Response Contractor's Alliance) magazine, and HAZMAT Magazine.



Educational Methodologies

Signet North America will deliver the educational services through the use of a combination of stimulating discussions, projected Microsoft® PowerPoint® slides, interactive practical lessons, live demonstrations, and hands-on equipment orientation (if applicable). Also utilized will be the following text and software programs:

- 2016 ERG
- NIOSH
- CAMEO
- WISER
- NAERG ONLINE

Safety

Signet North America is dedicated to ensuring complete compliance with legislated safety regulations as well as company-specific safety policies and rules. All applicable Personal Protective Equipment (PPE) such as hard hat, safety boots, and eye protection will be worn by Signet North America personnel at all times while in designated areas.

A safety briefing will be held as part of the introduction on the first day of each class and prior to all hands on exercises.

IAP Development and Tactical Skills Refresher

Scope of Work

This 16-hour tactical skills refresher training utilizes a combination of discussion and practical hands on exercises pertaining to the selection and use of chemical protective clothing, decontamination techniques, chemical detection, and the creation and implementation of NIMS-based Incident Action Plans to enhance overall safety and effectiveness of the Hazardous Materials Technician.

Signet North America's Hazmat Incident Management and Response Refresher course will provide participants opportunities to review and revise selected hazmat response proficiencies. These proficiencies will be based upon the 2017 NFPA 1072 Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications as well as 2018 NFPA 472 Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response.

The tactical response skills portion of this course will include a combination of discussion and practical hands on exercises utilizing the materials and equipment readily available to the Gallup, New Mexico Fire Department Hazardous Materials Team. Participants will be able to:

- 1 Select, don/doff, and operate effectively in available chemical protective clothing.
- 2 Perform a variety of decontamination techniques
- 3 Accurately identify materials using available chemical detection equipment.
- 4 Describe the basic organization of ICS and know the functional responsibilities of the Command and General Staffs
- 5 Describe basic ICS terminology
- 6 Develop, review, and implement incident action plans
- 7 Develop, review, and implement sight safety plans

It is important to note that this course, like all other Signet North America services, is completely customizable to meet individual customer needs. To this end, this course syllabus contains aspects of the ENTIRE Hazardous Materials Technician curriculum. Certain topics and activities may be deleted from or added to this curriculum at any time for specific customer applicability, providing that any changes do not detract from personnel meeting minimum federal regulations, specifically, United States OSHA 29CFR 1910.120(q)(6). These regulations are somewhat broad in nature, allowing for some degree of flexibility to meet the requirements of this section.

Signet North America utilizes each customer's specific equipment to the greatest extent possible, including PPE, monitoring, decontamination, reference materials, etc. for training, as we feel that it is important to train on the equipment one has in order to discover uses, identify strengths and shortcomings, and address each of those in order to do everything possible to ensure a stronger, more competent organization at the conclusion of the educational experience.

The goal of this course is to contribute to maintaining personnel to, at a minimum, the recognized United States Occupational Safety and Health Administration's Hazardous Materials First Responder Technician Training Level (1910.120(q)(6)(i)). Per this legislation, first responders at the technician level are individuals who "respond to releases or potential releases for the purpose of stopping the release. They assume a more aggressive role than a first responder at the operations level in that they will approach the point of release in order to plug, patch or otherwise stop the release of a hazardous substance. Hazardous materials technicians shall have received at least 24 hours of training equal to the first responder operations level and in addition have competency in the following areas...."

- 1 1910.120(q)(6)(iii)(A)
- 2 Know how to implement the employer's emergency response plan.
- 3 1910.120(q)(6)(iii)(B)
- 4 Know the classification, identification and verification of known and unknown materials by using field survey instruments and equipment.
- 5 1910.120(q)(6)(iii)(C)
- 6 Be able to function within an assigned role in the Incident Command System.
- 7 1910.120(q)(6)(iii)(D)
- 8 Know how to select and use proper specialized chemical personal protective equipment provided to the hazardous materials technician.
- 9 1910.120(q)(6)(iii)(E)
- 10 Understand hazard and risk assessment techniques.
- 11 1910.120(q)(6)(iii)(F)
- 12 Be able to perform advance control, containment, and/or confinement operations within the capabilities of the resources and personal protective equipment available with the unit.
- 13 1910.120(q)(6)(iii)(G)
- 14 Understand and implement decontamination procedures.
- 15 1910.120(q)(6)(iii)(H)
- 16 Understand termination procedures.
- 17 1910.120(q)(6)(iii)(I)
- 18 Understand basic chemical and toxicological terminology and behavior.



Course Duration

This course has a duration of 3 2 Day Classes student/instructor contact days (8 hours per day).

Proposed Course Date and Time

This course has been tentatively scheduled to be delivered on date(s) yet to be determined. Specific schedule and topics to be determined.

Proposed Course Location

This course has been tentatively scheduled to be delivered in Gallup, New Mexico.

Instructors

The instructor(s) for this course will tentatively be:
Todd Skoglund
TBD

Estimated Enrollment

This educational course has been designed for maximum enrollment of 60 students per session in order to maximize hands on opportunities.

Competency Exams and Certification

Unless requested by the client, there will be no competency testing for this educational course, although online testing may be available at this time. Upon successful completion of the course, participants will receive a Certificate of Completion from Signet North America.





Refund Policy

Signet North America must engage in financial commitments in order to deliver the educational course (if authorized). Therefore, if necessary, cancellation refunds are dependent upon the timeline in which cancellation notification is given.

Cancellation Notification	Refund Percentage
90 Days	100%
60 Days	50%
30 Days	25%
Less Than 30 Days	0%

Key Personnel

For all matters pertaining to business related issues such as contracts, billing, and collections, please contact:

Tracie Skoglund
 Telephone 1-877-875-2921 (option 3)
 Local 719-248-7629
 Facsimile 1-866-931-8590
 Email---tracie@signetnorthamerica.com

For all matters pertaining to course delivery related issues such as facilities, logistics, customized curriculum development, instruction and delivery, technical matters, and certification, please contact:

Todd Skoglund
 Telephone 1-877-875-2921
 Local 1-719-251-8458
 Email----todd@signetnorthamerica.com

Price and Payment

Price

The price (See attached) includes:

1. Course custom design and delivery.
2. Instructional and support staff.
3. Instructional aids and equipment.
4. Instructor travel expenses.
5. Educational manuals and reference materials (see Educational Methodologies).

The price does not include:

1. Student meals (i.e. breakfast, lunch or dinner). Please refer to Additional Services if in-class meals or other services are required.
2. Student guest rooms if needed.
3. Facility or lecture rooms.

Proposal Expiration

This proposal expires December 31, 2019.

Payment

TS Hazmat Consulting Services, LLC offers our lowest pricing possible; however, in order to offer this pricing, receipt of payment must be prompt. To this end, payment is due 15 days after completion of course work. After 15 days, price increases by 15%. Final payment is due no later than 30 days after completion of services. Failure to render payment within 30 days of completion of service will result in late payment penalties and interest within the maximum limits allowed by law.

Additional Services

All Signet North America courses and services may be customized to specific company and/or individual needs. In the event specialized or additional services and amenities are requested or required, Signet North America will invoice the client at cost + 15%.

Authorization To Proceed
Please Print, Sign, and Fax Return

Proposal: IAP Development and Tactical Skills Refresher

Contracting Agency: Gallup Fire Department

Instructor(s): Todd Skoglund
TBD

Proposed Course Delivery: date(s) yet to be determined

Proposal Expires: December 31, 2019

Number of Students: 20 students per session
60 students maximum enrollment

Value: Total: **\$23,100.77**

By signing below, you authorize Signet North America to proceed with planning and implementation of the aforementioned educational course.

Printed Name

Title

Signature

Date

Please fax to 1-866-931-8590.

**TS HAZMAT CONSULTING
SERVICES, LLC
DBA SIGNET NORTH AMERICA**



SIGNET
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