

AGENDA

GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, APRIL 12, 2022; 6:00 P.M. CITY COUNCIL CHAMBERS



Louie Bonaguidi, Mayor

Linda Garcia, Councilor, Dist. 1

Michael Schaaf, Councilor, Dist. 2

Sarah Piano, Councilor, Dist. 3

Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager

Curtis Hayes, City Attorney

The meeting will be accessible through the City of Gallup's Facebook Page:

[City of Gallup, New Mexico Government - Home | Facebook](https://www.facebook.com/cityofgallup)

Members of the public may submit comment on non-agenda items either in person or by telephone.

To submit comment by telephone, please call 863-1254 to leave your name and a return phone number.

A. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. Roll Call

C. Consent Agenda

These items are placed on the Consent Agenda so City Council can designate by unanimous consent those routine items they wish to be approved or acknowledged by one motion. If any item does not meet the approval of all Council members or if a citizen so requests, it will be heard as a separate item.

Action Needed:

Motion to approve or acknowledge Items 1-7 on the Consent Agenda by unanimous vote:

1. Approval Of Minutes

Regular Meeting of March 22, 2022

Fiscal Impact: None.
Recommendation: None.
Speaker's Name None.

Documents:

[DRAFT MINUTES MAR 22 2022 REG MTG.PDF](#)

2. Request For Street Closures For The Annual Memorial Day And Veterans Day Parades

David Cuellar, Veterans Helping Veterans, will present the request for the closure of Aztec Avenue from 8th Street to Puerco Drive for both parades.

Fiscal Impact: TBD - staff to provide support services for both City sponsored events.
Recommendation: Staff recommends approval of the requested street closure.
Speaker's Name Dave Cuellar

Documents:

[EVENT PERMIT - MEMORIAL DAY AND VETERANS DAY PARADES 2022.PDF](#)

3. Wastewater, Water And Environmental Surcharge Project Closeouts And Transfers

The Water / Wastewater Enterprise has reviewed its current Capital Project Funding in place and concluded that some have either been completed, no longer considered a priority project, will need additional funding and / or funding can be transferred to more critical projects.

All project funding accts that are closed out and not transferred will revert to each appropriate Enterprise Fund.

Wastewater Enterprise Capital Fund 304 closeout / transfers total = \$525,723.41

Water Enterprise Capital Fund 306 closeout / transfers total = \$588,574.26

Environmental Surcharge Fund total = \$331,876.15

Env. Surcharge closeout / transfers total = \$101,876.15 / \$230,000 will remain in Acct. 48-99 Project JU2226

Spreadsheet attached for complete breakdown of funding closeouts and transfers.

Fiscal Impact: None. Funding will be placed into other projects or closed out and revert back to each Enterprise Fund. See above and

attached spreadsheet.

Recommendation: Staff recommends approval of the requested budget closeouts and transfers.

Speaker's Name Tim Bodell - Water and Sanitation Director

Documents:

[PROJECTS TO CLOSE - FY 2022.PDF](#)

4. Budget Adjustment To Cover Fuel And Vehicle Expenses In Fund 504 - Solid Waste Operating Budget

The Solid Waste Department is requesting a budget adjustment in the amount of \$75,000 from fund 504 operating cash. Due to nationwide cost increases for equipment parts and fuel, the operating budget accounts for these have been depleted. These funds will be necessary to continue daily operations.

Vehicle Maintenance = \$30,000

Fuel Expense = \$45,000

Fiscal Impact: \$75,000 from Fund 504 Operating Cash into the following accounts: \$30,000 to acct #504-6064-445.44-50 - Vehicle Maintenance \$45,000 to acct #504-6064-445.44-51 - Fuel Purchases

Recommendation: Staff recommends approval of the requested budget adjustment.

Speaker's Name Adrian Marrufo - Deputy Director SW/W/WW

5. Budget Adjustment To Expenditure For The Octavia Fellin Public Library In The Amount Of \$11,400.00

The proposed site for the new regional library requires a geotechnical survey to determine its suitability for construction. The scope of service is outlined in the Terracon proposal attached.

Fiscal Impact: \$11,400 from general funds applied to account 101-5055-435.45-30, Professional Service. This increases expenditures for the Octavia Fellin Public Library in the amount of \$11,400.

Recommendation: Staff recommends approval of the requested budget adjustment

Speaker's Name Tammi Moe

Documents:

[P66225074 CITY OF GALLUP LIBRARY GEO PROPOSAL_SIGNED.PDF](#)

6. Budget Adjustment To Revenue And Expenditure For The Octavia Fellin Public Library In The Amount Of \$750.00

The City of Gallup received \$750.00 on behalf of the Octavia Fellin Public Library (OFPL) as part of the "I Love My Librarian" award from the Carnegie Corporation of New York, the New York Public Library, and the American Library Association. The nomination and the award letter are attached.

Fiscal Impact: The budget and expenditures of the Octavia Fellin Public Library will increase in the amount of \$750.00

Recommendation: Approve budget adjustment and expenditures for the Octavia Fellin Public Library

Speaker's Name Tammi Moe

Documents:

[AWARDNOMINATIONTAMMIMOE.PDF](#)
[2022 ILML WINNER INFORMATION AND NEXT STEPS.PDF](#)

7. Resolution No. R2022-8; 3rd Quarter FY 2022 Budget Adjustments And Report Of Actuals

Each quarter, the Finance department reviews any changes to the budget and submits these changes to council for approval. The following areas are reviewed: personnel, operations, capital outlay and transfers in and out of each fund. The Department of Finance and Administration (DFA) requires Council to pass a resolution for all budget increases, decreases, and transfers between funds. DFA further requires approval of the report of actuals showing cumulative activity for the fiscal year. The report to DFA regarding budget revisions is due March 31, 2022.

Fiscal Impact: None

Recommendation: Staff recommends approval of Resolution R2022-8 and the budget adjustments and report of actuals.

Speaker's Name Patty Holland

Documents:

[RESOLUTION_FOR_BUDGET_ADJUSTMENT TO APPROVE.PDF](#)
[BAR Q3 TO CERTIFY.PDF](#)
[BAR RECAP Q2 TO CERFITY.PDF](#)
[BAR Q3 DETAIL.PDF](#)
[REPORT RECAP Q3 TO CERTIFY.PDF](#)

D. Discussion/Action Topics

1. Appointment Of A Mayor Pro Tempore

Article II, Section 10 of the City of Gallup Charter provides for the following:

"It (the Council) shall elect from its membership a standing Mayor Pro Tempore who, in the absence or incapacity of the Mayor, shall have the same power and duties as Mayor..."

Mayor Louie Bonaguidi recommends the appointment of Councilor Linda Garcia to serve as Mayor Pro Tem for a period of one year.

Fiscal Impact: None.

Recommendation: Appoint Councilor Linda Garcia as Mayor Pro Tempore for a period of one year.

Speaker's Name Mayor Louie Bonaguidi

2. **Appointment To The Lodger's Tax Advisory Committee**

Cindy Tanner resigned from the Lodger's Tax Committee in 2020, leaving a vacancy. Keeshaw Keyanna Candelaria of Flux NM Gallery is recommended for an appointment to fill the vacancy on the committee.

Fiscal Impact: none
Recommendation: Approve the appointment of Mrs. Candelaria to the Lodger's Tax Advisory Committee
Speaker's Name Mayor Louie Bonaguidi

Documents:

[LT MEMO_KEESHAW CANDELARIA.PDF](#)

3. **Budget Adjustment For Wastewater Treatment Plant (WWTP) Assessment Study**

The Assessment Study is required to investigate current discharge compliance failures and resolve differences in professional opinion between the contract operator (Jacobs) and the regulators (EPA and NMED). The final report will also analyze and recommend the most economical capital improvement and operation expenditure alternatives to treat and reclaim Gallup's sewerage into the sustainable future.

Fiscal Impact: \$150,000 from the Operating Cash in Fund 202 - Environmental Surcharge Fund
Recommendation: Staff recommends approval of the requested budget adjustment.
Speaker's Name Tim Bodell - Water and Sanitation Director

E. **Presentation And Information Item**

1. **Presentation: Gallup Cultural Center & Summer Arts Program**

Jennifer will give an update on the deliverables of the City of Gallup contract with the Southwest Indian Foundation for the programming at the Gallup Cultural Center.

Contract deliverables include:

- i. Marketing
- ii. Develop a cultural demonstration program that allows visitors to experience in-person exhibits (live rug weaving, fetish carving, Zuni bread baking etc...), Develop a local arts market where tourists can buy local handmade goods, expand on existing cultural opportunities like live dancing and live music, offered on a more expansive year-round basis
- iii. Improvements to the facility, most notably the museum.

The presentation will also include how the cultural programs are merging with the summer dance program to create a comprehensive Route 66 attraction that

utilizes the existing contracts.

Fiscal Impact: n/a

Recommendation: none

Speaker's Name Jennifer Lazarz, Guests: Jeremy Boucher & Teri Fraizer

2. Keep Gallup Clean & Beautiful (KGCB) Earth Day Challenge April 22 & 23, 2022

The Keep Gallup Clean & Beautiful Board (KGCB) would like to commend Gallup McKinley Count Schools for their recent Earth Day Challenge initiative. The school district issued a challenge to all schools to see which school could pick up the most trash around their campus & in their community in honor of Earth Day, April 22nd & 23rd, 2022.

Recent cleanups by local youth organizations – Gallup Wolf Pack, Rehoboth Christian School, NM Titans, GMCS Virtual & Career Learning, Miyamura HS, Kennedy Middle School, and MESA Youth have demonstrated that a few people can make a tremendous impact in the amount of trash lying around our community. Imagine what people throughout our community could do!

The Keep Gallup Clean & Beautiful Board (KGCB) is inspired by this initiative and would like to expand on it. The KGCB on Earth Day, April 22nd & 23rd, challenges all businesses in our city to send out employees for one hour to pick up trash in their area.

To go even further, The KGCB also challenges all residents to go out on Earth Day, April 22 and during that weekend, to clean the litter around their homes.

See attached flyers.

Fiscal Impact: None. Presentation and information item only.

Recommendation: None. Presentation and information item only.

Speaker's Name Elizabeth Barriga - Environmental Program Coordinator and KGCB

Documents:

[EARTH DAY FLYER 4-22-22.PDF](#)

[EARTH DAY CHALLENGE 4-22-22 LTR TO EDITOR.PDF](#)

F. Comments By Public On Non-Agenda Items

Members of the public are invited to comment on matters not appearing on the meeting agenda.

G. Comments By Mayor And City Councilors

H. Comments By City Manager And City Attorney

I. Motion To Adjourn

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.