

## AGENDA

### GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, MARCH 10, 2020; 6:00 P.M. CITY COUNCIL CHAMBERS



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1     Allan Landavazo, Councilor, Dist. 2  
Yogash Kumar, Councilor, Dist. 3     Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager  
Curtis Hayes, City Attorney

#### A. **Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

#### B. **Roll Call**

#### C. **Approval Of Minutes**

Regular Meeting of February 18, 2020

Regular Meeting of February 25, 2020

(Draft minutes will be available on Monday, March 9th).

#### D. **Discussion/Action Topics**

##### 1. **Budget Adjustment For Alleyway Beautification Project**

Project No. JU1903 is the Alleyway Beautification project funded through Account No. 307-6061-442-48-99 which had an original budget allocation of \$300,000 to complete the project. We have attempted to bid this project out over several months and have received no viable bids. We have tried tying projects together to make them more attractive to bidders and still nothing. I have been working with Bixby Electric of Albuquerque to get them to give us a quote which they finally did.

This quote will complete the alley electrical work from 1st Street to the walkway between 2nd and 3rd Street.

We are requesting a budget adjustment in the amount of \$680,121.98 plus a 5%

contingency of \$35,000.00 for a total of \$715,121.98.

Fiscal Impact: We are requesting a budget adjustment in the amount of \$715,130 from Fund Balance 507 into account number 307-6061-442.48-99, Project No. JU1903.

Recommendation: Staff is recommending approval of a contract with Bixby Electric in the Amount of \$980,121.98

Speaker's Name John Wheeler

## 2. **Wood Pole Inspection Program Contract**

Wood poles are susceptible to rot from the elements and especially below ground. The industry standard for testing wood poles for decay is at least every ten years. The poles in Gallup have not been tested for 16 years.

There are 8,242 wood poles in the electric system infrastructure. We developed an RFP which was posted on the City website and also contacted Companies that do this type work. We received proposals from three companies, Alamon, Davey Tree and Osmose. An RFP review committee was established to rank the proposals and Osmose received the highest rating.

Their quoted price per pole was \$36.27 which would bring the total cost to \$298,937.34. Since there are several facets to a pole test, not every pole will receive all facets of testing, such as a pole set in concrete will not receive below ground level excavation, and a new pole will only receive a couple of tests. Therefore the cost will be somewhat less than quoted.

This project is one that was anticipated to be done with funds that were previously diverted from projects of less priority.

We are requesting a budget adjustment in the amount of \$298,937.34 from Account No.507-0000-101-10-01 to Account No. 307-6061-442.45-30

Fiscal Impact: A budget adjustment in the amount of \$298,940 from Fund Balance 507 into account number 307-6061-442.45-30.

Recommendation: Staff recommends approval of the contract with Osmose in the amount of \$298,937.34

Speaker's Name John Wheeler

## 3. **Request For A Budget Transfer To Purchase An Arena Groomer.**

Staff recommends the purchase of an arena groomer for Red Rock Park in the amount of \$8,000.00 . The funding will come from Councilor Allan Landavazo's discretionary fund.

Fiscal Impact: \$8,000.00 - From Councilor Allan Landavazo's discretionary fund.

Recommendation: Staff recommends approval of the budget adjustment from this account.

Speaker's Name Vince Alonzo

## 4. **Acceptance Of Land Donation For NGWSP Pumping Station And Storage Tank**

The next section of the Gallup Regional Water Supply Project to be constructed is Reach 27.10. This reach will consist of 16" and 12" pipelines running from Mendoza Blvd. to the intersection of HWY 602 and Dee Ann St. An additional

component will be a pumping station with a storage tank and other appurtenances. A family trust comprised of Linda Sue Lyons, Maureen Barnes, and Kathleen Baughman are willing to donate 4.85 acres of land on which to construct that facility. This agenda item is to approve the acceptance of the special warranty deed transferring ownership of the tract of land to the City.

Fiscal Impact: None  
Recommendation: Approval for the City to accept the donation of land  
Speaker's Name: Curtis Hayes

Documents:

[REACH 27.10.PDF](#)  
[SPECIAL WARRANTY DEED-LYONS ET. AL..PDF](#)

#### 5. **Park Ave And NM 602 Traffic Impact Analysis**

**Summary:** By attachment (a), NMDOT has directed a traffic impact analysis by the City for Park Ave and NM 602. To this end, a proposal has been solicited from Terry O. Brown P.E. of Albuquerque, NM (TOB). See attachment (b).

**Fiscal Impact:** Proposed study is an unprogrammed budget, and it is not part of the 2019-2020 Community Improvement Plan. TOB has submitted a proposal for \$24,250 + \$1,909.69 (7.875% ABQ NMGR) = \$26,159.69; say \$26,200. (See attachment (b).) Funding has been identified in the General Fund balance.

**Recommendation:**

- Create a project line item within the City's 19-2020 budget.
- Approve the transfer of \$26,200 from the General Fund balance into the project line item.
- Approve the expenditure of \$26,200 for the project as identified above.

Fiscal Impact: See Comments Above.  
Recommendation: See Comments Above.  
Speaker's Name: Stanley Henderson - Public Works Director

Documents:

[20-03-10\\_1A NMDOT D6 LTR\\_20-02-14.PDF](#)  
[20-03-10\\_1B CTI PROPOSAL TIA\\_20-03-02.PDF](#)

#### 6. **Budget Increase For Octavia Fellin Public Library (OFPL)**

The City has been awarded funding from the State of New Mexico, Department of Cultural Affairs, State Library Division in the amount of **One-Hundred Thirty-Thousand, One-Hundred and Sixty-One Dollars, and Ninety Cents (\$130,161.90)** contingent on the sales of General Obligation Bonds. The GO Bond funds can be used for "equipment, library furniture, fixtures, and supplemental library resource acquisitions, including print, non-print, and electronic resources." Approved purchases made by the OFPL will be reimbursed through the Library Development Bureau after submission of the Notice Of Obligation (NOO) pursuant to the New Mexico Administrative Code (NMAC) 4.5.8. Supplemental funds are not intended to replace any, or all, of the library's regular budget.

Fiscal Impact: The Octavia Fellin Public Library budget (revenue and expenditure) will increase by One-Hundred Thirty-Thousand, One-Hundred, and Sixty-One Dollars and Ninety Cents (\$130,161.90) Funding must be used prior to June 30, 2022.

Recommendation: Increase Octavia Fellin Public Library's budget by \$130,161.90.

Speaker's Name Tammi Moe

**7. Official Results Of The March 3, 2020 Municipal Officer Election**

**Summary:** The canvass of the election returns will take place on Tuesday, March 10, 2020 at 10:00 a.m. before the McKinley County Board of Commissioners who will act as the Canvassing Board in accordance with the State Election Code. Submitted for inclusion in the official Minute Book of the City will be the Certificate of Canvass of the election, which will be disseminated prior to the Council meeting.

Fiscal Impact: Final costs of the election to be determined.

Recommendation: No action required - information only.

Speaker's Name Al Abeita, City Clerk

**8. Resolution No. R2020-9; Runoff Election Resolution**

**Summary:** The City Charter requires a candidate to receive 40% of the votes, plus one vote cast to be elected to a particular office. At the March 3, 2020 Municipal Officer Election, none of the candidates for Mayor received the requisite percentage of the votes needed to be elected Mayor. The City Charter requires a runoff election to be held between the two qualified candidates who received the highest number of votes cast for the office. The Charter also requires the election to be held within thirty days after the certification of the results of the election.

The runoff election will be held on Tuesday, March 31, 2020. The date was established by the Mayor and Councilors when the resolution for the Municipal Officer Election was adopted on October 22, 2019. Resolution No. R2020-9 specifies the offices to be filled, the names of the candidates to be on the ballot, the locations of the voting convenience centers and the timeframe for holding absentee and early voting for the runoff election.

Resolution No. R2020-9 will be disseminated on Tuesday, March 10th once the official canvass of results of the Municipal Officer Election are certified by the McKinley County Board of Commissioners.

Fiscal Impact: Costs for conducting the election are estimated to be about \$28,000. There are sufficient funds available in the City Clerk's election expense account.

Recommendation: Approve Resolution No. R2020-9.

Speaker's Name Al Abeita, City Clerk

**E. Presentation And Information Items**

**1. Proposed DWI Memorial Wall**

Jennifer Bates, President of A Hope and a Future, Inc., will provide a presentation on her organization's proposal to construct a DWI Memorial Wall near the "We the People" sculpture.

Fiscal Impact: Presentation item.  
Recommendation: None - presentation item.  
Speaker's Name Jennifer Bates

Documents:

[DWI MEMORIAL WALL PROPOSAL.PDF](#)

**F. Comments By Public On Non-Agenda Items**

The public is invited to comment on matters not appearing on the published meeting agenda.

**G. Comments By Mayor And City Councilors**

**H. Comments By City Manager And City Attorney**

**I. Motion To Adjourn**

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.