

## AGENDA

### GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, NOVEMBER 10, 2020; 6:00 P.M.



Louie Bonaguidi, Mayor

Linda Garcia, Councilor, Dist. 1      Michael Schaaf, Councilor, Dist. 2  
Yogash Kumar, Councilor, Dist. 3      Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager  
Curtis Hayes, City Attorney

**PUBLIC NOTICE:** In accordance with the public health order issued by the New Mexico Department of Health, the meeting will be physically closed to the public; however, the meeting will be accessible via the following technology service:

Facebook Live stream through the City of Gallup's Facebook Page:  
<https://www.facebook.com/CityOfGallup/>

**Members of the public may submit comments on non-agenda items. Please call 863-1254 to leave your name and a return phone number.**

**A. Pledge Of Allegiance**

The members of the body and the public are invited to recite the Pledge of Allegiance.

**B. Roll Call**

**C. Approval Of Minutes**

Regular Meeting of October 27, 2020

Documents:

[DRAFT MINUTES OCT 27 2020 REG MTG.PDF](#)

**D. Discussion/Action Topics**

1. **Presentation Of The Greater Gallup Economic Development Corporation 2020 Annual Report**

Patty Lundstrom, Executive Director of the Greater Gallup Economic Development Corporation (GGEDC), will present their annual report for 2020.

Fiscal Impact: None.  
Recommendation: No action required - presentation item.  
Speaker's Name Patty Lundstrom

Documents:

[2020 GGEDC ANNUAL REPORT.PDF](#)

## **2. Acceptance Of EDA Grant, Project No. 08-69-05464 And Acceptance Of A Memorandum Of Understanding Between The City Of Gallup And GGEDC**

The Planning and Development Department is requesting City Council to accept a U.S. Department of Commerce, Economic Development Administration (EDA) Grant, Project Number: 08-69-05464, in the amount of \$600,000.00 with matching funds in the amount of \$150,000.00 for a total of \$750,000.00.

The Greater Gallup Economic Development Corporation (GGEDC) working with the City of Gallup submitted an EDA grant application to the U.S. Department of Commerce on behalf of the City of Gallup in order to develop an Airport Master Plan for the Gallup Municipal Airport and also to develop an Autonomous Plan. The City of Gallup and the GGEDC were successful recipients of the grant

Staff is requesting that City Council Accept the grant agreement and approve a revenue and expenditure budget for the \$600,000.00 from EDA and \$150,000.00 matching funds being covered by DFA Emergency Infrastructure Grant No. 20-E2755 that City Council accepted at their August 24, 2020 Council Meeting.

Once approved the City can then move forward with the RFP process to secure a consultant to develop these plans.

We are also asking City Council to accept a Memorandum of Understanding between the City of Gallup and the Greater Gallup Economic Development Corporation to work together in developing the above mentioned Airport Master Plan and Autonomous Plan. The MOU sets forth a Project Description and Background, and a Scope of Responsibilities for both entities.

Fiscal Impact: Revenue and expenditure budget for \$600,000.00 which is 100% reimbursable, and matching funds of \$150,000.00 which will be covered by DFA Emergency Infrastructure Grant NO. 20-E2755  
Recommendation: Staff recommends acceptance of said grant and expenditure and revenue budget, and acceptance of MOU  
Speaker's Name C.B. Strain

Documents:

[08-69-05464-CITY OF GALLUP- SPECIAL AWARD CONDITIONS \(3\).PDF](#)  
[MOU GALLUP AIRPORT AND AUTONOMOUS PROJECT DRAFT HAYES EDITS.PDF](#)  
[EDABUDGET\\_GALLUPPROJECT\\_FINAL11.5.20 \(2\).PDF](#)

## **3. Ratification Of Collective Bargaining Agreement With The Gallup Firefighters**

### **Union, International Association Of Firefighters Local 4296**

The City of Gallup and the Gallup Firefighters Union have tentatively agreed to a new collective bargaining agreement subject to the final approval of the Gallup City Council. The new agreement is effective upon approval of the City Council and is in effect for 24 months thereafter. There is no raise or wage increase granted to employees and all step increases are frozen unless an employee is promoted. In April 2021, negotiations may be reopened on the limited issue of wages and benefits. In addition, if the City grants an across the board wage increase to another group of City employees, the union may reopen negotiations. This provision does not apply when the City raises minimum wages as required by New Mexico law.

The agreement incorporates previous agreements agreed upon in negotiations from prior years (2018 and 2019) when changes were agreed upon regarding health insurance premiums (City pays 80%) and firefighter participation in the city-wide safety incentive program.

The attached summary of changes describe the remaining modifications made to the agreement.

Fiscal Impact: No additional budget impacts.  
Recommendation: Approve Collective Bargaining Agreement with the Gallup Firefighters Union (IAFF) Local 4296.  
Speaker's Name Al Abeita

Documents:

[SUMMARY OF CHANGES TO FIREFIGHTERS COLLECTIVE BARGAINING AGMT.PDF](#)  
[GALLUP FIREFIGHTERS COLLECTIVE BARGAINING AGMT 2020.PDF](#)

#### **4. Fire Fund Budget Adjustment Approval For Expenditure For A New Ambulance**

The Gallup Fire Department is requesting budget adjustment approval to move existing funds from Fire Fund Safety account to Fire Fund Vehicle Capital account for the purchase of a new ambulance.

The fire department is wishing to replace a 2012 model ambulance that is on our department fleet replacement schedule. The unit is becoming costly to repair and difficult to find parts, specifically for the electrical system.

A new ambulance is estimated to cost \$165,689.00. The fire department received a grant award from the NM State EMS Bureau this past August for the amount of \$122,179.50 towards the purchase of a new ambulance. Fire department has received approval from the State Fire Marshals Office to use existing Fire Funds the for remainder balance.

The fire department is requesting a transfer of \$50,000 from Safety account 209-2541-422-46.30 to Vehicle Capital account 209-2541-422-48.70. This amount will cover remaining balance and equipment needed to place unit in service.

Fiscal Impact: No fiscal Impact  
Recommendation: Staff recommends budget approval.  
Speaker's Name Jesus "Chuy" Morales, Fire Chief

Documents:

- GALLUP.PDF
- GALLUP AMBULANCE-RESCUE APPROVAL 10-23-20 (1).PDF
- GALLUP 2021 CC.PDF
- AMBULANCE PICTURE.PDF

**5. Request To Approve Bid Awards - Santa Fe Wells No. 11 And 12 - Formal Bid No. 2028 And 2029**

In order to complete required upgrades to Santa Fe Wells No. 11 and 12, the City Council approved the following two projects in FY2017 as follows:

- Project No. CI1754, Water Well 11 Rehabilitation - \$444,968.57
- Project No. CI1751, Water Well 12 Rehabilitation - \$30,000.00

In order to save money, the project scopes for Wells 11 and 12 were combined.

Design and bid packages were completed this past year for the work, with bids advertised and received as show in Attachments 1 and 2. Results of these bids are as follows:

<b>Project No.</b>	<b>Bid No.</b>	<b>Project</b>	<b>Low Bidder</b>	<b>Bid Amount</b>	<b>Budgeted Amount</b>
CI1754	2028	Water Well 11 Rehabilitation	Smithco Construction, Inc.	\$230,185.73	\$444,968.57
CI1751	2029	Water Well 12 Rehabilitation	Alpha Southwest, Inc.	\$163,551.88	\$30,000.00

As seen in the table above, the total bid amounts are less than the total budgeted amount for both projects.

1. Staff requests approval of budget transfer from Project CI1754 to Project CI1751 in the amount of \$133,551.88
2. Staff requests approval of award of Formal Bid 2028 to Smithco Construction, Inc. in the amount of \$230,185.73.
3. Staff requests approval of award of Formal Bid 2029 to Alpha Southwes, Inc. in the amount of \$163,551.88.

Fiscal Impact:

Total expenditure of \$393,737.61 of a total amount budgeted of \$474,968.57. Budget transfer from Project CI1754 to Project CI1751 in the amount of \$133,551.88.

Recommendation:

1. Staff recommends approval of budget transfer from Project CI1754 to Project CI1751 in the amount of \$133,551.88.
2. Staff recommends award of Formal Bid 2028 to Smithco Construction, Inc. in the amount of \$230,185.73.
3. Staff recommends award of Formal Bid 2029 Alpha Southwest, Inc. in the amount of \$163,551.88.

Fiscal Impact: Please see above.  
Recommendation: Please see above.  
Speaker's Name Dennis Romero

Documents:

[ATTACHMENT 1 - RECOMMENDATION OF AWARD -SF WELLS CONTRACT NO.1.PDF](#)  
[ATTACHMENT 2 - REBID - BID TABULATIONS SF WELLS NO. 11 AND 12 CONTRACT NO. 1.PDF](#)  
[ATTACHMENT 3 - RECOMMENDATION OF AWARD - SF WELLS CONTRACT NO.2.PDF](#)  
[ATTACHMENT 4 -REBID - BID TABULATIONS SF WELLS NO. 11 AND 12 CONTRACT NO. 2.PDF](#)

**6. Certification Of FY 2019 And 2020 Asset Inventory**

In accordance with Section 12-6-10 NMSA 1978, requires the inventory to be certified by the governing authority as to correctness.

Required Certification forms and a complete asset listing updated as of June 30<sup>th</sup> 2019 and 2020 are attached.

Fiscal Impact: None  
Recommendation: Approve Certification of Assets for Fiscal years 2019 and 2020  
Speaker's Name Patty Holland

Documents:

[ASSETS 2019 1.PDF](#)  
[ASSETS 2020 1.PDF](#)  
[INVENTORY CERTIFICATION FY19.PDF](#)  
[INVENTORY CERTIFICATION FY20.PDF](#)

**7. Approval Of Extension Of Closure Of Indoor Recreation Facilities And Staff Furloughs**

On June 9, 2020, City Council approved the FY 2021 City Budget which included many reductions in services due to the impact of the COVID pandemic on city revenues and to the Governor's Public Health Orders restricting in person gatherings. As part of the FY 2021 budget, Council approved the closure of the following indoor recreation facilities: Larry Brian Mitchell, Harold Runnels, Aquatic Center, El Morro Theatre and Events Center, Cecil Garcia Fitness Center and Red Rock Park Convention Center and Arena through September 30, 2020. This action also included a furlough of fifty-four full time, part-time and seasonal positions through September 30, 2020. (See attached list.) On September 22, 2020, City Council approved an extension of the furlough and closure of city recreational facilities through October 31, 2020 and on October 27, 2020 Council extended the furlough and closures through November 30, 2020. Because we still do not know when indoor recreation facilities will be allowed to reopen under the Governor's Public Health Order, staff is recommending that, in order to provide furloughed staff with appropriate notice, the furlough of recreation facility staff be extended to December 31, 2020, and the recreation facilities remain closed through this

period. Should the Governor's Public Health Order permit the reopening of indoor recreation facilities, staff will recommend to the Council that the furlough be ended with proper notice to the affected staff.

Recommendation:

Approve extension of the furlough of indoor recreation facility staff positions through December 31, 2020 and the continued closure of Larry Brian Mitchell, Harold Runnels, Aquatic Center, El Morro Theatre and Events Center, Cecil Garcia Fitness Center and Red Rock Park Convention Center and Arena through December 31, 2020 pending future changes in the Governor's Public Health Order.

Fiscal Impact: Approximately \$53,000 per month in reduction of expenditures for staffing.

Recommendation: See recommendation in summary

Speaker's Name Maryann Ustick

Documents:

[FY 2021 BUDGET LIST OF FURLOUGHED POSITIONS.PDF](#)

[FY 2021 KEY BUDGET REDUCTIONS.PDF](#)

**8. Cancellation Of The November 24 And December 22, 2020 Regular City Council Meetings**

The next regular Council meeting falls on the week of Thanksgiving and the last meeting in December falls on the week of Christmas. Staff recommends the cancellation of the November 24th and December 22nd regular Council meetings.

Fiscal Impact: None.

Recommendation: Approve the cancellation of the November 24 & December 22, 2020 Regular Council Meetings.

Speaker's Name Maryann Ustick, City Manager

**E. Comments By Public On Non-Agenda Items**

The public is invited to comment on matters not appearing on the published meeting agenda.

**F. Comments By Mayor And City Councilors**

**G. Comments By City Manager And City Attorney**

**H. Motion To Adjourn**

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.