

AGENDA

GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, SEPTEMBER 22, 2020; 6:00 P.M.



Louie Bonaguidi, Mayor

Linda Garcia, Councilor, Dist. 1 Michael Schaaf, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

PUBLIC NOTICE: In accordance with the public health order issued by the New Mexico Department of Health, the meeting will be physically closed to the public; however, it will be accessible to the public via the following technology service:

Facebook Live stream through the City of Gallup's Facebook Page:
<https://www.facebook.com/CityOfGallup/>

**Members of the public may submit comments on non-agenda items.
Please call 863-1254 to leave your name and a return phone number.**

A. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. Roll Call

C. Approval Of Minutes

Regular Meeting of September 8, 2020

Documents:

[DRAFT MINUTES SEPT 8 2020 REG MTG.PDF](#)

D. Discussion/Action Topics

- 1. Resolution No. R2020-32; Mill And Overlay 2020 CO-OP Grant Approval**
New Mexico Department of Transportation has approved \$196,243.00 for the

City's annual mill and overlay program project. NMDOT share is 75% equaling \$147,182.00 in Local Government Road Funds (COOP) to the City of Gallup and local match share is 25% equaling \$49,061.00. Funding is used by PW/Streets Department for it's annual mill and overlay program.

Again COOP funding requires a 25% match from the City which in this case amounts to \$49,061.00. Matching funds will be taken from Fund 216 to cover the matching funds amount. Staff is requesting that Council approve Resolution No. R2020-32 thereby accepting the New Mexico Department of Transportation Local Government Road Fund Cooperative Agreement.

Staff also requests that Council approve expenditures and revenue budget for this project.

Fiscal Impact: \$196,243.00 expenditure which includes 25% matching funds in the amount of \$49,061.00, taken from Fund 216. \$147,182.00 revenue .

Recommendation: Staff recommends approval of Resolution No. R2020-32 and approval of expenditure and revenue budget.

Speaker's Name C.B. Strain

Documents:

[COOP L600171.PDF](#)

[COOP RESOLUTION 2020 2021 MILL AND OVERLAY PROJECT.PDF](#)

2. **Resolution No. R2020-33; Senior Infrastructure Capital Improvement Plan Submission**

The Senior Program has updated and submitted the Senior ICIP Plan FY 2022-2026. As part of the submittal process, the City of Gallup must pass a Resolution approving the submittal of the Plan for FY 2022-2026.

Fiscal Impact: The Senior ICIP Plan for FY 2022-2026 if awarded, will provide monetary support for Capital Expenses not currently budgeted in the Direct Service Contracts.

Recommendation: Approve a City of Gallup Resolution No. R2020-33

Speaker's Name Kimberly Ross-Toledo

Documents:

[SENIOR ICIP FY 2022-2026_UPDATE_9-15-2020.PDF](#)

[SR. ICIP_RESOLUTION NO R2020-33_9-16-2020.PDF](#)

3. **Budget Adjustment For American Flags**

Staff are requesting that the City of Gallup take on the responsibility of purchasing and hanging the American Flag flown over Gallup on I-40. The responsibility of the flag was first accepted by the Veterans Helping Veterans but due to a number of factors, they can no longer assist with the purchase and placing of the flag. Each flag cost around \$800 and we will need about five flags a year due to weather conditions in Gallup.

Fiscal Impact: Budget Adjustment in the amount of \$4,000 to the Parks and Recreation Department account number 101.3053.432.46.10 and transferred from the general fund cash balance reserves.

Recommendation: Approval of the budget adjustment in the amount of \$4,000 to the Parks and Recreation Department

Speaker's Name JM DeYoung

4. FY21 Preventing Alcohol Related Deaths (PARD) Cooperative Agreement And Related Budget Adjustment For Revenue And Expenditures Of The Grant

The City in partnership with NCI and SBS Consulting applied for the Preventing Alcohol Deaths (PARD) continuing grant funds in the amount of \$1,500,000. This funding supports the expanded and enhanced social detox, treatment, transportation and case management services to the Preventing Alcohol Related Deaths community. Includes 1.5 FTE inclusive of salary and benefits.

Fiscal Impact: Budget adjustment in the amount of \$1,500,000 in revenue and expenditures for related PARD Services and expenditures. Includes 1.5 FTE inclusive of salary and benefits.

Recommendation: Approve PARD FY21 Cooperative Agreement and Approve budget adjustment of revenue and expenditures.

Speaker's Name Debra L. Martinez

Documents:

[FY21 PARD NOTICE OF AWARD \(NOA\).PDF](#)

5. Approval Of Agreement With NCI For Social Detox And Expanded Shelter And Treatment Services

The FY21 Indian Health Services Preventing Alcohol Related Deaths Grant has allocated \$1,220,000 for the Administration of Social Detox and Expanded Shelter and Treatment Services. We may have to make modifications later due to the uncertainty of the COVID pandemic. This contract is effective September 30,2020 to September 29, 2021.

Fiscal Impact: Social Detox, Expanded Shelter and Treatment Services Agreement will be funded with Indian Health Services Preventing Alcohol-Related Deaths funds in the amount of \$1,220,000.

Recommendation: Approval of Agreement for Social Detox and Expanded Shelter and Treatment Services

Speaker's Name Debra L. Martinez

Documents:

[IHS DETOX FY21 NCI 1.220 .PDF](#)

6. Approval Of Professional Services Agreement With SBS Consulting

The FY21 Indian Health Services Preventing Alcohol Related Deaths Grant has allocated \$80,000 for the Administration of Evaluation Services. This contract is effective October 1, 2020 to September 29, 2021. Typically evaluation cost is 10-20% of a grant. Evaluation is a required component of the PARD grant and will include the additional evaluation of all new programs. Evaluation will include a comprehensive evaluation plan with clear identified measurable outcomes; a timeline for finalizing the set of intended outcomes, metrics for measuring quality;

and a timeline for when milestones and outcomes will be achieved.

Fiscal Impact: The Professional Service Agreement with SBS Consulting will be funded with Indian Health Services Preventing AlcoholRelated Deaths funds in the amount of \$80,000.

Recommendation: Approval of the Professional Service Agreement with SBS Consulting in the amount of \$80,000

Speaker's Name Debra L. Martinez

Documents:

[SBS CONSULTING FY21 80K.PDF](#)

7. Budget Adjustment Approval For Quarter One Items

We are asking for funding approval for several items that have been found during the first quarter of fiscal year 2021 that need to be funded:

1. Infrastructure tax GRT fee taken by the State of NM, annual amount \$60,000 in 311-1027-496.45-90. There was a change by DFA during last fiscal year in our reporting of this and I failed to budget it the new way in this fiscal year. It is not a new expense.
2. Fire department parking lot work was not complete by the end of the fiscal year and a final bill of \$27,678 needs funding in general fund 101-2541-422.48-45 for the final payment. It was previously budgeted in fiscal year 2020 but the timing was off on completing this item.
3. Risk management was funded in fiscal year 2020 for new equipment in the event center including a projector and the timing did not work out to complete it by year end. Funding in the amount of \$11,397 in 603-1016-414.48-20 is needed to fund completion of this project.
4. Fire department has received \$75,000 in reimbursement funds from the County to help fund an ambulance purchase. A budget adjustment to revenue of \$75,000 is requested for this receipt.
5. Police department body camera funding includes a transfer of funds from a restricted fund into their operational account in the amount of 38,232 to combine all resources to complete the purchase and a budget adjustment to reflect the transfer to 211-0000-360.06-00 is necessary.

Fiscal Impact: Three expenditure increases for a total of \$99,075 and two revenue increases for a total of \$107,232 are requested.

Recommendation: Approve revenue and expenditure adjustments itemized above

Speaker's Name Patty Holland

8. Approval Of Extension Of Closure Of Indoor Recreation Facilities And Staff Furloughs

On June 9, 2020, City Council approved the FY 2021 City Budget which included many reductions in services due to the impact of the COVID pandemic on city revenues and to the Governor's Public Health Orders restricting in person gatherings. As part of the FY 2021 budget, Council approved the closure of the following indoor recreation facilities: Larry Brian Mitchell, Harold Runnels, Aquatic Center, El Morro Theatre and Events Center, Cecil Garcia Fitness Center

and Red Rock Park Convention Center and Arena through September 30, 2020. This action also included a furlough of fifty four full time, part-time and seasonal positions through September 30, 2020. (see attached list). Because we do not know when indoor recreation facilities will be allowed to reopen under the Governor's Public Health Order, staff is recommending that, in order to provide furloughed staff with appropriate notice, the furlough of recreation facility staff be extended to October 31, 2020, and the recreation facilities remain closed through this period. While no one can predict the course of the COVID pandemic, recent discussions with the Governor's Office have indicated that no change is anticipated on the restrictions for indoor recreation for the next month. Should the Governor's Public Health Order permit the reopening of indoor recreation facilities, staff will recommend to the Council that the furlough be ended with proper notice to the affected staff.

Recommendation:

Approve extension of the furlough of indoor recreation facility staff positions through October 31, 2020 and the continued closure of Larry Brian Mitchell, Harold Runnels, Aquatic Center, El Morro Theatre and Events Center, Cecil Garcia Fitness Center and Red Rock Park Convention Center and Arena through October 31, 2020, pending future changes in the Governor's Public Health Order.

Fiscal Impact: Approximately \$53,000 per month in reduction of expenditures for staffing

Recommendation: See recommendation in the summary.

Speaker's Name Maryann Ustick

Documents:

[FY 2021 BUDGET LIST OF FURLOUGHED POSITIONS.PDF](#)
[FY 2021 KEY BUDGET REDUCTIONS.PDF](#)

9. Appointment Of A Third Member To The Labor Management Relations Board

The City of Gallup has a Labor Management Relations Board to assist in the implementation and administration of the City's Labor Management Relations Ordinance. The board consists of three members: one member representing management, one member representing labor and one member serving on the recommendation of the first two appointees. At the September 8, 2020 Regular Council Meeting, the Mayor and Councilors appointed Allan Landavazo to represent management and Tommy Gonzales to represent labor. The current members of the Labor Management Relations Board will hold a meeting on Monday, September 21, 2020 at 10:00 a.m. to discuss and take action on their recommendation for the appointment of the third board member. The Mayor and Councilors will consider the board's recommendation at the September 22, 2020 Regular Council Meeting.

Fiscal Impact: None.

Recommendation: Approve the recommendation for appointment of the third board member.

Speaker's Name Mayor Louie Bonaguidi

E. Comments By Public On Non-Agenda Items

The public is invited to comment on matters not appearing on the published meeting agenda.

F. Comments By Mayor And City Councilors

G. Comments By City Manager And City Attorney

H. Motion To Adjourn

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.