

AGENDA

GALLUP CITY COUNCIL SPECIAL MEETING MONDAY, AUGUST 24, 2020; 6:00 P.M.



Louie Bonaguidi, Mayor

Linda Garcia, Councilor, Dist. 1 Michael Schaaf, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

PUBLIC NOTICE: In accordance with the public health order issued by the New Mexico Department of Health, the meeting will be physically closed to the public; however, it will be accessible to the public via the following technology service:

Facebook Live stream through the City of Gallup's Facebook Page:
<https://www.facebook.com/CityOfGallup/>

Members of the public may submit comments on non-agenda items toward the end of the meeting. Please call 863-1254 to leave your name and a return phone number.

A. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. Roll Call

C. Approval Of Minutes

Regular Meeting of August 11, 2020

Documents:

[DRAFT MINUTES AUG 11 2020 REG MTG.PDF](#)

D. Discussion/Action Topics

1. George Athens, City Of Gallup Minor Subdivision Final Approval

Case No. 2020-00300006, request for final plat review and approval of Replat No. 1 of Lots 13 & 14, Block A; Lots 1 & 2, Block B; and Lots 2 & 3, Block C Burke George Heights Addition, and Replat No. 1 of Lot 1 of Replat No. 1 of a portion of Block B & C, Burke George Heights Addition, minor subdivision.

See attached briefing memo.

Fiscal Impact: None
Recommendation: Recommend approval of final plat.
Speaker's Name C.B. Strain

Documents:

[GEORGE ATHENS, CITY OF GALLUP MINOR SUBDIVISION CITY COUNCIL FINAL APPROVAL MEMO.PDF](#)
[GEORGE ATHENS, CITY OF GALLUP MINOR SUBDIVISION GTF COMMENTS.PDF](#)

2. Clean And Lien Program Budget Increase

The Planning and Development Department is requesting a budget increase in the amount of \$75,000.00 for account #202-1525-474.45-90 "Contractual Services" Project No. EX-1950. This line item and project number is utilized for the City's Clean and Lien program. The clean and lien program is generally budgeted \$100,000.00 for the fiscal year. Due to COVID 19 the Clean and Lien program was not budgeted for the full amount, the remaining balance of \$48,347.83 rolled over from FY-2020 to FY-2021.

A significant increase in transient camps throughout the city prompted Code Enforcement and Gallup PD to create a Task Force to clear out and dismantle these camps. The effort between Code Enforcement and the Gallup PD SET Team yielded eight transient camps being cleared and dismantled which exhausted the entire clean and lien budget. An additional \$75,000.00 is needed in order to continue to clear out the transient camps as well as abate regular Code Enforcement cases needing clean up.

Fiscal Impact: Fiscal Impact is \$75,000.00 transferred from 202 Fund Balance.
Recommendation: Staff recommends approval for a budget increase of \$75,000.00 transferred from 202 Fund Balance
Speaker's Name C.B. Strain

Documents:

[CLEAN AND LIEN INVOICES \(CAMPS\).PDF](#)

3. Acceptance Of A New Mexico Department Of Transportation Aviation Grant Agreement

Staff is requesting City Council to accept New Mexico Department of Transportation Aviation Grant Agreement A-1330, Contract No. AVA1300, Project No. GUP-20-02 for West Apron Pavement Preservation for the Gallup Municipal Airport, and approval of expenditure and revenue budget for said project. The grant amount is \$139,500.00 and is 100% reimbursable with no required matching funds.

The project is in the design stage at this time. Once design is complete bid documents will be forwarded to the Purchasing Department and the project will be put out to bid.

Fiscal Impact: \$139,500.00 which is 100% reimbursable with no required matching funds.

Recommendation: Staff recommends approval of Agreement No. A-1330, Contract No. AVA1300, Project No. GUP-20-02

Speaker's Name C.B. Strain

Documents:

[GUP-20-02 WEST APRON PAVEMENT PRESERVATION EXECUTED CONTACT INFORMATION UPDATED.PDF](#)

4. Acceptance Of Legislative Appropriation Grant Agreement From The State Of New Mexico Department Of Finance And Administration Fund 89200 Capital Appropriation Project

Representative Patty Lundstrom has secured a Legislative Appropriation from the State of New Mexico Department of Finance and Administration Fund 89200 Capital Appropriation. The project that is the subject of this agreement is 20E2755 for a total of \$3,713,114.00. Appropriation Reversion Date: 30-June-24 Laws of 2020, Chapter 81, Section 35, Paragraph 411, three million seven hundred thirteen thousand and one hundred fourteen dollars (\$3,713,114.00) to provide emergency funding for infrastructure needs statewide.

Staff is requesting that City Council accept the grant agreement and approve expenditure and revenue budget. This grant is 100% reimbursable with no matching funds required. The City of Gallup will be the administrator of this grant.

Fiscal Impact: \$3,713,114.00, 100% reimbursable with no matching funds required.

Recommendation: Staff recommends approval for acceptance of said grant agreement and budgeting of funds.

Speaker's Name C.B. Strain

Documents:

[E2755 GALLUP.PDF](#)

5. Approval Of "Visual Labs Inc." Subscription Agreement And Budget Adjustment For \$89,792.25 For The Purchase Of 75 Police Body Worn Camera Systems For The Gallup Police Department.

The Gallup Police Department is seeking the approval of a subscription agreement with Visual Labs Inc. and a budget adjustment to transfer and expend funding for 75 Body Worn Camera systems in the amount of \$89,792.25. The itemized cost for each component (75 per) is as follows:

<u>Component</u>	<u>Cost:</u>
1. Visual Labs (software license)	\$39,177

2. Implementation fee	\$1,500
3. Mounting Hardware & accessories	\$4,500
2. First Net (AT&T)	\$44,541
3. Ruggedized smartphone (Kyocera Dura Force Pro 2)	\$74.25

Total: \$89,792.25

Account transfers from other department internal accounts will be consolidated into account: 211-2010-421.46-20.

Fiscal Impact:	Transfer & consolidation: Traffic Enf. & Ed. Fund \$38,232 (a/c 799-0000-229.20-00 Proj. AF0508), Reallocation of Watch Guard camera system \$34,250 (a/c. 211-2011-421.45-90), Law Enforcement Protection Fund \$17,310.24 (a/c, 211-2010-421.46-10): \$89,792.25
Recommendation:	Approval of budget transfers and subscription agreement for 75 Police Body Worn Cameras.
Speaker's Name	Chief Franklin Boyd

Documents:

[BWC ATTACHMENTS 0820.PDF](#)
[BWC COST SUMMARY REV8.21.20 0957.PDF](#)

6. City Of Gallup Senior Program Budget Adjustments

1. The Senior Program has received \$68,488.36 in a COVID 19 CARES Federal Sub-Award to provide services until September 30, 2020 based on the assessed need of the community and individuals receiving services in accordance with the Coronavirus Aid Relief and Economic Security Act (CARES). The services provided shall support older adults in maintaining independent and healthy lifestyles, address food insecurity and nutrition.

Fiscal Impact: The award will support the current Gallup Senior Program's administration and direct-service cash match for the senior program FY 21 Budget.

2. The Senior Program has received the Non-Metro Area Agency on Aging (NMAAA) State and Federal contracts for a total of \$324,147.62/and the NSIP contract for \$46,330.35. The City matching funds have been revised to reflect the correct amount during FY 21 of \$327,877.12, which was reduced from \$360K; No further changes have been made to the direct services contract, which will remain at \$324,147.62.

- A. Contract No. 2020-21-60013 Title III Federal and State Sub-Award
 - a. \$37,723.40 – Title IIIB of the OAA (Transportation)
 - b. \$87,968.90 – Title III-C1 of the OAA (Congregate Meals)
 - c. \$20,966.00 – Title III-C2 of the OAA (Home Delivered Meals)
 - d. \$177,489.32 from the NMGAA – State/HB-2

B. Contract No. 60013 Nutrition Service Incentive Program (NSIP) - \$46,330.35

Fiscal Impact: The Title III Federal and State Sub-Award contract supports the on-going programming of the Gallup Senior Program Direct Services budget. There is no fiscal impact on the approved city senior program budget except for the NSIP contract, which reflects a DECREASE in the NSIP food budget of \$328.16.

Recommendation: Approval to Accept the CARES contract, and the FY 20-21 NMAAA State and Federal Sub-Awards; Approval to make budget adjustments as necessary to reflect differences in award from Gallup Senior Program FY 20-21 approved budget.

Fiscal Impact: See above
Recommendation: See above
Speaker's Name Kimberly Ross-Toledo

7. FY'21 Budget Adjustment Approval For New Mexico Department Of Health Grant Awards

We are pleased to announce that the Department of Health, EMS Bureau has awarded three awards for a total of \$144,643.50 to the Gallup Fire Department's EMS program.

First Award: EMS Fund Act
Disbursement amount of \$12,464.00 for Medical supplies, training and licensures.

Second Award: EMS Fund Act - Local Systems Improvement.
Award amount of \$10,000 for the purchase of a new power gurney. A fire department match of approximately \$4500.00 required to enable purchase

Third Award: EMS Fund Act - Special Projects
Award amount of \$122,179.50 for the purchase of a new ambulance. A fire department match of 25% will be required to fulfill the purchase.

Fiscal Impact:
Budget adjustment of revenue and expenditure for:
First Award: \$12,464.00 in account 206 EMS Fund
Second Award: \$10,000. Expenditure will be placed in appropriate account and project as directed by Finance.
Third Award: \$122,179.00 to be placed in appropriate account and project as directed by Finance.

Fiscal Impact: Noted above
Recommendation: Staff recommends budget approval.
Speaker's Name Jesus "Chuy" Morales, Fire Chief

Documents:

[GALLUP.PDF](#)
[EMS FUND ACT PMT. - FY21.PDF](#)

8. Discussion Of Legislative Finance Committee Presentation On August 26, 2020

Mayor Louie Bonaguidi will provide an overview of his presentation to be made before the Legislative Finance Committee on Wednesday, August 26th.

Fiscal Impact: None.
Recommendation: No action required - discussion only.
Speaker's Name Mayor Louie Bonaguidi

9. Cancellation Of The August 25, 2020 Regular Meeting

Curtis Hayes, Acting City Manager, will recommend the cancellation of the Regular Meeting scheduled for Tuesday, August 25, 2020 at 6:00 p.m.

Fiscal Impact: None.
Recommendation: Cancel the August 25, 2020 Regular Meeting.
Speaker's Name Curtis Hayes

E. Comments By Public On Non-Agenda Items

The public is invited to comment on matters not appearing on the published meeting agenda.

F. Comments By Mayor And City Councilors

G. Comments By City Manager And City Attorney

H. Motion To Adjourn

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.