

AGENDA

GALLUP CITY COUNCIL REGULAR MEETING TUESDAY, MAY 26, 2020; 6:00 P.M.



Louie Bonaguidi, Mayor

Linda Garcia, Councilor, Dist. 1 Michael Schaaf, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

PUBLIC NOTICE: In accordance with the public health order issued by the New Mexico Department of Health, the meeting will be physically closed to the public; however, it will be accessible to the public via the following technology service:

Facebook Live stream through the City of Gallup's Facebook Page:
<https://www.facebook.com/CityOfGallup/>

Members of the public may submit comments on non-agenda items toward the end of the meeting. Please call 863-1254 to leave your name and a return phone number.

A. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. Roll Call

C. Approval Of Minutes

Regular Meeting of May 12, 2020
Special Meeting of May 18, 2020

(Draft minutes of the May 18, 2020 Special Meeting will be available by Tuesday, May 26th)

Documents:

[DRAFT MINUTES MAY 12 2020 REG MTG.PDF](#)

D. Discussion/Action Topics

1. Resolution No. R2020-14; Resolution For Submitting CDBG Program Application

Summary: Attached for the City Council's consideration is a resolution authorizing Staff to submit the West Logan Ave Reconstruction Project for Community Development Block Grant funding. This project was previously preselected by the City Council for a CDBG funding application at its meeting of 28 January 2020.

Fiscal Impact: By enclosure (1), the project cost is currently estimates \$1.56M. See attachment (2). Since no engineering design work has been done yet, this is a "conceptual" order of magnitude estimate of -15% to +75% of final project costs.

Staff is applying for maximum CDBG funding of \$750K. This funding requires a 10% match or \$75K. Balance required is \$735K including utility reconstruction.

Recommendation: Approved the attached resolution for submission.

Fiscal Impact: See Comments Above.
Recommendation: See Comments Above.
Speaker's Name Stanley Henderson - Public Works Director

Documents:

[20-05-26_1A RESOLUTION RE 2020 CDBG PROJECT SELECTION.PDF](#)
[20-05-26_1B PRJ BUDGET ESTIMATE RE WEST LOGAN AVE
RECSTRN PRJ_20-05-19.PDF](#)

2. Funding For The FY21 Levitt Amp Gallup Concert Series

The Gallup Mainstreet Arts & Cultural District (GMSACD) was awarded the Levitt Amp Music Series grant in December of 2019. Due to the concerns for public health and safety the event has been modified and postponed now creating a two part event- virtual programming and live concerts.

The virtual programming will take place in late summer of 2020 with residents of Gallup and the surrounding community invited to join in online from home, and the live concert series will take place in the summer of 2021.

In order to maintain grant funding, the GMSACD needs a match and additional funding to support the series and to begin planning and booking of the 2020-2021 event. The City of Gallup has already supported this endeavor in the original grant application that secured the base funding.

City sponsorship in the amount of \$25,000 would be applied toward the 1:1 matching portion of the program, as well as advertising and public health and safety measures. GMSACD has met with the City Manager and Tourism Department and is working cohesively to ensure the event serves both the local community and tourism as a strategic event for bolstering public image.

Fiscal Impact: \$25,000 from the Lodgers Tax Reserve
Recommendation: Approval of budget adjustment for sponsorship in the amount of \$25,000 of the music series
Speaker's Name Jennifer Lazarz and Kara Smith

Documents:

[LEVITT AMP GALLUP-OVERVIEW.PDF](#)
[LEVITT AMP 2020-EVENT-BUDGET-DRAFT.PDF](#)

3. Ordinance No. S2020-5; Matthew K. & Geri Hughbanks Public Utility & Drainage Easement Vacation Request

Case No. 2020-01000003, Matthew K. Hughbanks request for vacation of a 10' public utility (P.U.E.) and drainage easement. See attached briefing memo.

Fiscal Impact: None
Recommendation: Recommend approval of vacation Ordinance No. S2020-5
Speaker's Name C.B. Strain

Documents:

[MATTHEW K. HUGHBANKS VACATION CITY COUNCIL MEMO.PDF](#)
[MATTHEW K. HUGHBANKS, 10 FOOT PUE VACATION ORDINANCE S2020-5.PDF](#)
[HUGHBANKS PUE VACATION RESOLUTION OF RECOMMENDATION NO. RP2020-5.PDF](#)
[HUGHBANKS PUE VACATION PROPERTY SURVEY AND EASEMENT SURVEY.PDF](#)
[MATTHEW K. HUGHBANKS GTF COMMENTS.PDF](#)

4. Joseph Sanchez, Red Rock Self Storage, Final Subdivision Plat Approval

Case No. 2020-00300002, request for final plat review and approval of Replat No. 1 of the Cedar Pine Subdivision Unit 1. See attached briefing memo.

Fiscal Impact: None
Recommendation: Recommend approval of Replat No.1 of the Cedar Pine Subdivision
Speaker's Name C.B. Strain

Documents:

[RED ROCK SELF STORAGE MNSB CITY COUNCIL MEMO.PDF](#)
[RED ROCK SELF STORAGE FINAL PLAT 04.27.2020.PDF](#)
[RED ROCK SELF STORAGE MNSB GTF COMMENTS.PDF](#)

5. Gallup Housing Authority Replat No.1 Ford Hwy. 66 Addition, Final Plat Approval

Case No. 2020-00300003, request for final plat review and approval of Replat No. 1 of Lots 21 through 36, Block 20 and Lots 5 through 20, Block 21, Ford Highway 66 Addition. See attached briefing memo.

Fiscal Impact: None
Recommendation: Recommend approval of Replat No.1, Ford Highway 66 Addition Final Plat
Speaker's Name C.B. Strain

Documents:

[GHA REPLAT NO. 1 OF THE FORD HWY. 66 ADDN..PDF](#)
[GHA MORGAN FINAL PLAT 05.05.2020.PDF](#)
[GHA MORGAN MNSB GTF COMMENTS.PDF](#)

6. Gallup Housing Authority Replat No.1 La Loma Subdivision, Final Plat Approval

Case No. 2020-00300004, request for final plat review and approval of Replat No. 1 of Lots 1 through 42, Block 4, La Loma Subdivision. See attached briefing memo.

Fiscal Impact: None
Recommendation: Recommend approval of Replat No.1 La Loma Subdivision, Final Plat
Speaker's Name C.B. Strain

Documents:

[GHA REPLAT NO. 1, LA LOMA SUBDIVISION.PDF](#)
[GHA VEGA FINAL PLAT 05.05.2020.PDF](#)
[GHA VEGA MNSB GTF COMMENTS.PDF](#)

7. Budget Adjustment For Bond Payment

It has been determined that we need to adjust the principal payment budget for a June payment on our Series 2011 GO bonds. The amount currently budgeted is \$160,000 and the payment will be \$330,000 leaving a need for an adjustment of \$170,000. The funding is in the form of debt service tax and is adequate to cover this adjustment.

The payment reflects an early payment on the bond in order to utilize funding proceeds to protect the mil levy rate calculation. If we do not demonstrate a cash need for bond the state will lower the rate to accommodate our cash needs.

It is also a recommendation that the next step is to restructure the 2017 bond supported by GO funding in order to leverage our rate and provide cash for much needed projects.

Fiscal Impact: A budget adjustment to 498-1026-470.49-10 in the amount of \$170,000 is needed.
Recommendation: Approval of a budget adjustment in the amount of \$170,000.
Speaker's Name Patty Holland

8. Budget Adjustment For COVID-19 FFCRA Federal Sub-Award

Attached for the City Council's review and approval is the COVID-19 FFCRA FEDERAL SUB-AWARD Contract from the Non-Metro Area Agency on Aging (NMAAA). This funding is to be used pursuant to the Families First Coronavirus Response Act, for Congregate Meals and Home Delivered Meals.

Fiscal Impact: \$25,578.76 will be awarded to the Gallup Senior Program to cover expenses related to Covid-19 responses from March 13, 2020 – September 30, 2020.

Recommendation: Approve contract for COVID-19 FFCRA FEDERAL SUB-AWARD.

Speaker's Name Jon DeYoung

Documents:

[COVID 19 FFCRA SUB-AWARD_5-4-2020.PDF](#)

9. Purchase Of Long Lead Items For The Construction Of The New Allison Substation

This request is for the purchase of items needed for the new Allison Substation. Most of these items take a while to be shipped after being ordered and we want to complete the construction of this substation in December. The needed items are insulators, Circuit switchers, air break switches, lightning arrestors as well as many low voltage items.

Bids were requested and there were three qualified responses, they being Graybar, Western United and Stuart Irby, all of Albuquerque, NM. The low bidder being Western United in the Amount of \$167,985.50.

Fiscal Impact: There is no fiscal impact as funds for this equipment is budgeted under Project No. C11771 in Account No. 307-6061-442-48-99.

Recommendation: Staff recommends the award of the purchase of this equipment to Western United.

Speaker's Name John Wheeler

Documents:

[TABULATION BID 2010 \(1\).PDF](#)

10. Solar Farm Capacitor Bank Purchase

This is a request to purchase a capacitor bank under State Contract Number 70-000-17-00010 for the Gallup Solar Farm. This piece of equipment conditions the voltage output of the Solar Farm into our distribution system.

Fiscal Impact: There is no fiscal impact since the funds for this equipment is budgeted in Project No. JU2018 in account 307-6061-442-48-99.

Recommendation: Staff recommends approval of this purchase from Eaton Corporation in the amount of \$93,816.64

Speaker's Name John Wheeler

E. Presentation And Information Items

1. 2020 Fireworks Season Regarding City Municipal Code Related To Declaration Of Drought Or Other Emergency

Discussion and direction regarding Municipal Code 4-8-1 Declaration of Drought or Other Emergency; should the city determine that conditions exist as set forth in New Mexico Statue section 60-2C-8.1 to ban or restrict the sale of fireworks.

Fiscal Impact:
None

Recommendation:

Monitor current weather conditons and if applicable restrict or ban firworks sales by June 9, 2020, City Council Meeting.

Fiscal Impact: No fiscal impact
Recommendation: See above description
Speaker's Name Jesus "Chuy" Morales, Fire Chief

Documents:

[C2013-10 FIREWORKS ORDINANCE REVISED FINAL.PDF](#)
[FIREWORKS INFORMATION 2020.PDF](#)

F. Comments By Public On Non-Agenda Items

The public is invited to comment on matters not appearing on the published meeting agenda.

G. Comments By Mayor And City Councilors

H. Comments By City Manager And City Attorney

I. Motion To Adjourn

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.