

AGENDA

**GALLUP CITY COUNCIL
TUESDAY, APRIL 9, 2019
SPECIAL MEETING - 3:30 P.M.
REGULAR MEETING - 6:00 P.M.
CITY COUNCIL CHAMBERS**



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1 Allan Landavazo, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

A. Special Meeting - 3:30 P.M.

B. Roll Call

C. Work Session

1. 19-2020-2024 Community Improvement Plan

Briefing Summary: Present the draft 19-2020-2024 Community Improvement Plan including the FY 19-2020 CIP budget for the City Council's information and consideration.

Fiscal Impact: Projected budget costs for FY 19-2020 are:

City General Funds	= \$ 1,537,640
City Special/Bond Funds	= \$ 4,378,468
City Enterprise/Bond Funds	= \$ 6,979,380
3rd Party/Outside Funding	= \$19,811,396

Total projected budget is \$32,706,884.

Recommendation: None. For discussion only.

Fiscal Impact: See description above.

Recommendation: See description above.

Speaker's Name Maryann Ustick, Stanley Henderson and Patty Holland

Documents:

[19-2020-2024 CMNTY IMPRVMT PLAN V09C RE DRAFT_19-04-04.PDF](#)

D. Recess Until 6:00 P.M.

E. Regular Meeting - 6:00 P.M.

F. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

G. Roll Call

H. Approval Of Minutes

Special and Regular Meetings of March 26, 2019

Special Meeting of March 28, 2019

Documents:

[DRAFT MINUTES MAR 26 2019 SP MTG.PDF](#)

[DRAFT MINUTES MAR 26 2019 REG MTG.PDF](#)

[DRAFT MINUTES MAR 28 2019 SP MTG.PDF](#)

I. Discussion/Action Topics

1. Final Grant Applications For FY19 Lodgers Tax

The Lodgers Tax committee met on March 19, 2019 to review the final applications for the FY19 Lodgers Tax Grant Awards.

The committee was notified \$80,965 in funding remained. They made the following recommendations to the City Council:

- Manuelito Memorial Day 5K \$5,000
- Adventure Guide Publication \$25,000
- Lions Club Annual Open Rodeo \$25,000
- Lions Club Downtown BBQ \$4,000
- Sacred Heart Spanish Market \$11,500
- New Mexico High School Semi-Finals \$8,000

The total recommended amount by the Lodgers Committee on March 19 is \$78,500.00.

Spring Smash Softball Tournament materials were not available for the Lodgers Tax Committee review. They are requesting \$5K but since \$78,500 is recommended above that only leaves \$2,465 remaining of the \$80,965 in funding. The City tourism department would like to **recommend funding the Spring Smash tournament with the remaining \$2,465** as they have received awards for a successful event in previous years.

Fiscal Impact: \$80,965 of available \$80,965 in funding from Lodgers Tax

Grants to Subrecipients. No additional funding for grants will remain for FY19 after these awards.

Recommendation: Approval of \$80,965 recommended grant awards
Speaker's Name Jennifer Lazarz

Documents:

[FY19 FINAL GRANT REQUESTS CHART.PDF](#)
[LT MINUTES MAR 19 2019.PDF](#)
[FY19 FINAL APPLICATIONS.PDF](#)

2. **Lodgers Tax Grant Award Recommendations Part 1 FY20**

The Lodgers Tax committee met on March 19, 2019 to review the final applications for the FY19 Lodgers Tax Grant Awards.

The committee was notified \$250,000 in funding pending the approval of budget FY20 by City Council. They made the following recommendations to the City Council:

- Freedom Ride Flight and Cruise \$17,981.09
- Red Rock Desert 100 Motorcross \$12,500
- Gallup Inter-Tribal Indian Ceremonial \$50,000
- Four Corners Invitational TDFL Tournament \$20,000
- Wildthing Championship Bull Riding \$35,000
- Friends of Hubbell- Fall Native Art Auction \$4,100
- Tri-State Firefighters Convention \$5,000
- Kicker Arenacross \$14,000
- Squashblossom Classic \$9,866
- Mario Estrada Softball Tournament \$5,000
- Gallup Film Festival \$16,000
- Gallup Seniors 50/60 Softball Tournament \$5,000
- Gloria Saucedo 40 Women's Wooden Bat \$2,379.89

The total recommended amount is \$196,736.98

Fiscal Impact: \$196,736.98 of the proposed FY20 budget of \$250,000
Recommendation: Approval of \$196,736.98 in grant awards for FY20 Lodgers Tax
Speaker's Name Jennifer Lazarz

Documents:

[LT MINUTES MAR 19 2019.PDF](#)
[LT ANNUAL AWARDS 2016 TO PRESENT.PDF](#)
[FY20 PART 1 OF 5 GRANT REQUESTS CHART.PDF](#)
[FY20 APPLICATIONS PART 1 OF 5.PDF](#)

3. **New Mexico High School Rodeo Association State Finals Contract**

The City of Gallup submitted a proposal and was selected to host the 2019 New Mexico High School Rodeo Association State Finals May 24-27, 2019.

Fiscal Impact: \$45,000 from Lodgers Tax directly to the NMHSRA, \$5,000

for security services provided by the City or its designated contractor

Recommendation: Approval of \$50,000 contract to the NMHSRA for the 2019 State Finals Event

Speaker's Name Jennifer Lazarz

Documents:

[2019 NMHSRA CONTRACT REVISED APRIL 3.PDF](#)

4. Budget Adjustment For \$100,000 From Fitness Center Fund Balance

The fitness center would like to add \$100,000 from the fitness center fund balance to make improvements to the facility to better meet the needs of the members. Staff have worked out a plan and now need the money to execute.

Staff recommends the following:

- 1) \$46,000 for rubber flooring to cover and protect existing gym floor. (CES)
- 2) \$5,000 for new mirrors in the weight room.
- 3) \$5,000 for electric upgrades.
- 4) \$2,000 for juice bar and merchandise for resale.
- 5) remaining funds to be used to purchase additional weight and cardio machines.

Fiscal Impact: \$100,000 from fitness center fund balance

Recommendation: Approval of the budget adjustment

Speaker's Name Vince Alonzo

5. Youth Conservation Corps (YCC) Budget Adjustment

The City of Gallup has been awarded \$99,753.88 for the State of New Mexico's FY19/FY20 Youth Conservation Corps (YCC) Program year. \$94,704.88 will be budgeted for youth wages the remaining \$5,049 will go towards supplies needed to preform the work.

Fiscal Impact: This budget adjustment will budget revenues and expenditures for tasks preformed or expenses directly related to the scope of work for the projects outlined in the grant.

Recommendation: Approval of the YCC grant award and budget adjustments

Speaker's Name Jon DeYoung

6. Creation Of A Trails And Openspace Manager Full Time Employee

If approved this will cover our in kind match for the YCC program and will be supervised by the Parks Director and will facilitate and supervise the work of the YCC program. McKinley County agreed to partially fund the position in the amount of \$35,000 and the City will match as funds are available. Should either entity no longer have the funds for the position the position will no longer be funded. This full time employee will be an ML12 on the salary scale and will not exceed \$70,000 in total compensation.

Fiscal Impact: None. YCC match money is already budgeted for FY19 and needs to be allocated to fund the position in the YCC budget unit.

Recommendation: Approval to add a full time employee to preform the work as the Trails and Openspace Manager

Speaker's Name Jon DeYoung

7. Approval Of Joint Planning Agreement With State Land Office And McKinley County

In 2013, the City signed a "Joint Planning Agreement" along with the State Land Office and McKinley County. The new Land Commissioner would like to renew that agreement.

The gist of the agreement is that the three parties will cooperate in the development of land owned by the State Land Office. The Land Commissioner will consult with the City and County prior to entering into any agreement that changes the use of state lands. This would include the sale of state land or a lease to a private party for the purpose of developing the land. The Commissioner will require any private party that leases state land for development purposes to comply with City and/or County land use ordinances. "The City and the County each shall provide their typical municipal or county services to state trust lands accordance with the City and County's typical processes and fees or pursuant to the terms of any jointly developed plans." If right of ways within leased area that ultimately will be maintained by the City or County are part of the development plan, the developer will be required to purchase the rights of way from the State Land Office on behalf of the City or County.

A draft of the agreement is attached. The County Commission has this agreement on its agenda for April 2. If approved by the County Commission, a signed final version of the agreement will be available for the City Council meeting on April 9.

Fiscal Impact: None

Recommendation: Approval of the agreement.

Speaker's Name Curtis Hayes

Documents:

[DRAFT GALLUP-MCKINLEY JPA WITH STATE LAND OFFICE 2019.PDF](#)

J. Presentation And Information Items

1. Annual Tourism Contracts Update- Chamber Of Commerce

Bill Lee, the Executive Director of the Gallup McKinley County Chamber of Commerce will present their annual report on the visitors center, visitors guide, Summer Nightly Indian Dances and other tourism-related information that pertains to their FY19 Contract with the City of Gallup.

Fiscal Impact: none

Recommendation: none

Speaker's Name Bill Lee

K. Comments By Public On Non-Agenda Items

The public is invited to comment on items not appearing on the published meeting agenda.

L. Comments By Mayor And City Councilors

M. Comments By City Manager And City Attorney

N. Motion To Adjourn

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.