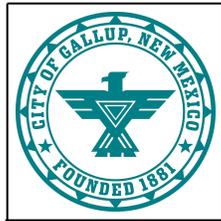


PUBLIC NOTICE: Due to the Public Health Order Issued by the New Mexico Department of Health, public attendance is discouraged and will be limited for the meeting. Seating is available for the media.

AGENDA

**GALLUP CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 24, 2020; 6:00 P.M.
CITY COUNCIL CHAMBERS**



Jackie McKinney, Mayor

Linda Garcia, Councilor, Dist. 1 Allan Landavazo, Councilor, Dist. 2
Yogash Kumar, Councilor, Dist. 3 Fran Palochak, Councilor, Dist. 4

Maryann Ustick, City Manager
Curtis Hayes, City Attorney

A. Pledge Of Allegiance

The members of the body and the public are invited to recite the Pledge of Allegiance.

B. Roll Call

C. Approval Of Minutes

Regular Meeting of March 10, 2020

(Draft minutes will be available on Monday, March 23rd).

D. Discussion/Action Topics

1. Appointment Of A Mayor Pro Tempore

Summary: Article II, Section 10 of the City of Gallup Charter provides for the following: *"It (the Council) shall elect from its membership a standing Mayor Pro Tempore who, in the absence or incapacity of the Mayor, shall have the same power and duties as Mayor..."*

Mayor Jackie McKinney will make a recommendation to the Councilors, for their consideration, for the appointment of a Mayor Pro Tem for the remainder of his term as Mayor.

Fiscal Impact: None.
Recommendation: Appoint a Mayor Pro Tem
Speaker's Name Mayor Jackie McKinney

2. **Application For Private Security Guard Business License By T.R.I.B.E. LLC D/B/A T.R.I.B.E. Security Service**

T.R.I.B.E. LLC d/b/a T.R.I.B.E. Security Service has submitted the proper application and required documentation for the license to the City Clerk. In accordance with Section 3-11-4 of the City Code, the Chief of Police shall determine whether the public convenience and necessity would be served by the issuance of the license applied for and shall certify these findings to the City Council.

Recommendation: The Chief of Police has determined that the public convenience and necessity would be served by the issuance of the license and recommends approval.

Fiscal Impact: None.
Recommendation: See above
Speaker's Name Franklin Boyd, Chief of Police

Documents:

[T.R.I.B.E. SECURITY SERVICE.PDF](#)

3. **Indian Hills Park Ballfield Lighting Project Award**

Summary: Subject project was conceived and approved by City Council to replace the high mast field lights at the Indian Hills Park Ballfield. Engineer of record is CDM Smith of Albuquerque, NM.

Bids were opened on 17 March 2020 with five bidders. The apparent low bidder is Bixby Electric of Albuquerque, NM with a bid of \$231,986.96 including NMGR. T.

Fiscal Impact: None. \$350,000 was appropriated for this project by the 2019 State Legislature.

Recommendation: Award the subject project to Bixby Electric of Albuquerque, NM for \$231,986.96 including NMGR. T.

Fiscal Impact: See comments above.
Recommendation: See Comments Above.
Speaker's Name Stanley Henderson - Public Works Director

Documents:

[20-03-24_2A IH BALLFIELD LIGHTING BID TAB.PDF](#)

4. **Resolution No. R2020-11; East Nizhoni Blvd Reconstruction MAP Resolution**

Summary: Attached for the City Council's consideration and approval is Municipal Arterial Program application for funding the reconstruction of East Nizhoni Blvd between South 2nd Street and College Drive. Project includes reconstruction of the roadway, pedestrian safety, and storm drainage. As part of the application, a resolution of project support is required by NMDOT from the City Council.

Fiscal Impact: None at this time. If approved by NMDOT, City will need match 25% of the construction costs. This amount could be \$175,000 to \$500,000.

Recommendation: Approve the project application and the attached resolution of support.

Fiscal Impact: See comments above.
Recommendation: See Comments Above.
Speaker's Name Stanley Henderson - Public Works Director

Documents:

[20-03-24_1A NIZHONI BLVD MAP FDG APPLICATION.PDF](#)
[20-03-24_1B RESOLUTION RE NIZHONI BLVD MAP FDG RQT.PDF](#)

5. **5th Street Pole Change Out**

As part of the Alley Beautification Projects, this particular pole in front of Rico Motors will receive the brunt of all the termination points for communications networks as well as triple circuit electric distribution lines. The current pole is in poor condition and therefore need to be replaced. An IFB was sent out and we received two responsive bids. The responsive low bidder was 4G Electric, Inc. of Clovis, NM, in the amount of \$48,740.63 which includes GRT of \$3,740.63.

RECOMMENDATION: Staff recommends the approval of an expense budget adjustment in the amount of \$48,740.63 and award of the contract to 4G Electric of Clovis, NM.

Fiscal Impact: This project will have a fiscal impact of transferring \$48,740.63 from fund balance No. 507-0000-101-10-01 to account No. 507-6061-442-44-91.
Recommendation: Staff recommends the approval of the expense budget adjustment and contract award.S
Speaker's Name John Wheeler

6. **Allison Substation Design Shortfall**

At the onset of this project s couple of items we apparently excluded from the requested design. Those being the design of getting the transmission line attached to the substation and the distribution takeoffs to just outside the substation fence. Therefore we are requesting a budget adjustment in the amount of \$61,630 to accommodate the design of these facilities by our engineering firm ESC of Fort Collins, Colorado.

Fiscal Impact: This budget adjustment will require a transfer of funds from fund balance 507-0000-101-10-01 to Capital account No. 307-6061-442-48-99, Project No. CI1771.
Recommendation: Staff recommends the approval of the budget adjustment for Project No. CI1771.

Speaker's Name John Wheeler

7. Request For Budget Adjustment For Water Utility Miscellaneous Repair Fund

Each year, as part of its Capital Budget, the Water Utility is allocated \$250,000 for miscellaneous and unplanned repairs and improvements to the water production, transmission and distribution system.

If FY 2019, this fund spend approximately \$37,000, leaving \$213,000 to revert back to the fund balance. In FY 2020, this budget line item is very close to being depleted, due to a number of unforeseen repairs and improvements needed for the distribution system.

In order to assure that the City can respond to any issues that may develop between now and the end of this fiscal year, Staff requests a budget adjustment from fund balance of \$100,000 for the remainder of this fiscal year. If no additional funds are required, this money will revert back to fund balance at the end of June.

Recommendation:

Staff recommends approval of a budget adjustment of \$100,000 from the Water Enterprise Fund balance to Misc MnR Fund line item in the FY20 ICIP Budget.

Fiscal Impact: \$100,000 budget adjustment to expenditures from Water Enterprise Fund balance.

Recommendation: Please see above.

Speaker's Name Dennis Romero

8. Request For Approval Of Change Order And Budget Adjustment For Oxidation Ditch Brush Replacement Project

The replacement and relocation of an electric brush assembly for the oxidation ditch at the wastewater treatment plant was approved for a total of \$30,000 in the FY19 ICIP budget (Project CI2010, 202-1525-474.48-99). The work has been completed, but at a cost exceeding the budgeted amount by \$4,642.28 (Attachment 1).

Staff requests a budget adjustment of \$4,650 to cover this work and closeout the project. Budget adjustment would be made from the Wastewater Enterprise Fund.

Recommendation:

Staff recommends a budget adjustment of \$4,650 to Project CI2010 for final payment and closeout the project. Budget adjustment would be made from the Wastewater Enterprise Fund.

Fiscal Impact: Budget adjustment in expenditures of \$4,650 from Wastewater Enterprise Fund.

Recommendation: Please see above.

Speaker's Name Dennis Romero

Documents:

[ATTACHMENT 1 - OXIDATION DITCH BRUSH REPLACEMENT AND RELOCATION.PDF](#)

9. Request For Approval Of Budget Adjustment From Water And Wastewater Enterprise Funds For Overtime Costs

Due to a number of unscheduled repairs to both the water and wastewater systems, there is a need to ensure that any further overtime costs between now and the end of the fiscal year can be covered.

To date, approximately \$15,000 from the FY20 budget has been transferred to cover overtime costs for the water utility, and \$10,00 for the wastewater utility. These funds were transferred from other budget items in both the water and wastewater budgets.

In order to ensure that both the water and wastewater utilities can make it through the end of the current fiscal year in June, and still respond to unforeseen issues which could accrue personnel overtime costs, Staff requests that \$20,000 be transferred from the Water Enterprise Fund balance to cover water utility overtime costs and \$10,000 be transferred from the Wastewater Enterprise Fund balance to cover wastewater utility overtime costs.

Any unused funds will revert back to fund balance at the end of this fiscal year.

Recommendation:

Staff recommends approval of a \$20,000 budget transfer from the Water Enterprise Fund balance to cover water utility overtime costs and a \$10,000 budget transfer from the Wastewater Enterprise Fund balance to cover wastewater utility overtime costs.

Fiscal Impact: Budget adjustment of \$20,000 in expenditures from the Water Enterprise Fund. Budget adjustment of \$10,000 in expenditures from the Wastewater Enterprise Fund.

Recommendation: Please see above.

Speaker's Name Dennis Romero

10. Budget Adjustment For LBM Facility Repairs

The city was granted legislative funds in the amount of \$400,000 for the replacement of the roof at LBM as well as the wall repair and stucco for the facility. The roof quote came in at \$246,837.09. This was entered prior to the information provided, that the city would have to pay back 1.25% in an administration fee due to it being a CES contract. The quote for the stucco came in at \$216,333.61. Totaling \$463,170.70. We are requesting a budget adjustment from the general fund balance in the amount of 70K into the building maintenance account 101-1054-414-44-10 to cover the remaining cost of the project plus the 1.25%.

Fiscal Impact: Requesting 70K from general fund balance for the remainder of the cost of the project as well as the 1.25% owed for the CES contract.

Recommendation: Staff recommends approval of budget adjustment in the amount of 70K

Speaker's Name Jon DeYoung

Documents:

[LBM ROOF AND STUCCO QUOTES.PDF](#)

11. Resolution No. R2020-10; Authorizing Signatory Authority For Non-Metro Area Agency On Aging Contracts

The State of New Mexico is requiring the Gallup City Council to pass a Resolution authorizing the assignment of signatory authority for contracts with the Non-Metro Area Agency on Aging (NMAAA).

Fiscal Impact: None
Recommendation: Approval of the Resolution
Speaker's Name Jon DeYoung

Documents:

[RESOLUTION FOR SIGNATORY AUTHORITY.PDF](#)

12. Cancellation Of The April 14, 2020 Regular Council Meeting

Summary: Due to the Public Health Orders issued by the New Mexico Department of Health concerning the COVID-19 pandemic, staff recommends the cancellation of the April 14, 2020 Regular Council Meeting.

Fiscal Impact: None.
Recommendation: Cancel the April 14, 2020 Regular Council Meeting
Speaker's Name Maryann Ustick, City Manager

E. Comments By Public On Non-Agenda Items

The public is invited to comment on matters not appearing on the published meeting agenda.

F. Comments By Mayor And City Councilors

G. Comments By City Manager And City Attorney

H. Motion To Adjourn

Auxiliary aides for the disabled are available upon request. Please contact Alfred Abeita, City Clerk, at 505-863-1254 at least (1) week prior to the meeting or as soon as possible in advance of the meeting to make any necessary arrangements.

Pursuant to the "Open Meetings Act", NMSA 1978, Section 10-15-1 through 10-15-4 of the State of New Mexico, this Agenda was posted at a place freely accessible to the public 72 hours in advance of the scheduled meeting.