

**OFPL Library Advisory Board (LAB)  
– Monthly Meeting –**

**5:00 p.m. – 6:00 p.m. MST, Monday February 3, 2020**

115 West Hill Ave. Gallup, New Mexico (**Southwest Reading Room**)

**AGENDA**

**Call to Order – Janet Tempest, Library Advisory Board Chair or designee  
Roll Call – Dr. Carolyn Kuchera or designee**

**BUSINESS AGENDA**

**Approval of October 24th, 2019 LAB meeting minutes (action)**

**CONSENT AGENDA**

(These items are placed on Consent Agenda so the Board may designate by unanimous consent these routine items they wish to be approved on one motion. If any item does not meet with the approval of all Board members or if a citizen so requests, it will be heard as a separate item)

**October, 2019**

- Cash Revenues Report (action)
- Circulation Statistics (action)

**November, 2019**

- Cash Revenues Report (action)
- Circulation Statistics (action)

**December, 2019**

- Cash Revenues Report (action)
- Circulation Statistics (action)

**REPORTS of OFFICERS, BOARDS, STANDING COMMITTEES**

- **Conflict of Interest:** (action)  
Each member must certify annually that no conflict of interest exists. No member of the board may use information, not a matter of public record, obtained because of board membership, for personal pecuniary gain
- **Review** Terms of Office (information)  
“Terms of Office” as defined in Ordinance NO. C2018-16, 2-4-3: BYLAWS OF THE BOARD, Section C, *Terms of Office*. **City Council set the following terms of appointment during the regular City Council meeting January 8, 2019.**

**Two-Year Appointment** (January, 2019)

Tom Hartsock  
Lynn Isaacson  
Barbara Stanley

**Four-Year Appointment** (January, 2019)

Carolyn Kuchera  
Shawn Nelson  
Janet Tempest  
Duane Yazzie

\*Every subsequent term after that is four-years.

**Finalize LAB Meeting Schedule for 2020** (action)  
**Review of actions taken by LAB for the new library building 2018-19**  
(information/discussion)  
**LAB Report for Council and Mayor** (discussion)

### **UNFINISHED BUSINESS**

- **Update conceptual design for new library & Capital Improvement Projects 2020 Budget Request** (information)
  - **Letter writing campaign** (Discussion)
  - **Second session of the 54<sup>th</sup> Legislature** (Discussion)
- **Friends of the Library Open House Planning** (Action)

Comments from the audience (limit of 5 minutes)

Comments from Advisory Board

Adjournment



OCTAVIA FELLIN PUBLIC LIBRARY